Good Afternoon,

UNMJobs 2.0, UNM's new applicant tracking and hiring system, is now live! Departments that have positions to fill may begin posting their job ads in the new system starting today.*

Future applicants may access the new system to create their online profile and apply for available jobs. Please note that Graduate Assistantships are still managed separately via the Graduate Studies office.

If you are a hiring department and have job advertisements to complete in the "old" UNMJobs system, please refer to the System Transition Schedule for important deadlines, such as the posting close and removal dates.

Quick Overview
The new system consists of an internal and external applicant process. Current UNM employees are considered **internal.** Applicants not working for UNM (those without a current NetID) are considered **external**. Internal applicants should apply by logging into MyUNM and searching for UNMJobs. With your single sign-on access, you will be directed to the new UNMJobs portal. Once inside, go to the *Career Center* (listed under UNMJobs on the top red bar). External applicants should start their profile creation and job search process by going to the *Career Site*.

Open Lab Sessions
For hiring departments that are ready to begin posting job advertisements, several Open Lab Sessions are being held to assist you with navigating the new system.
You can also visit the Employment Knowledge Base for a list of Frequently Asked Questions

More information about this implementation can be found on the UNMJobs 2.0 project page.

Please note that the Moratorium on Personnel Actions still applies to certain hiring actions. This process must be followed prior to those jobs being posted.

   Sincerely,

The UNMJobs Project Team