

Memorandum

To: All Employees
From: Dorothy T. Anderson, Vice President, Human Resources
Date: May 15, 2020
Subject: Limited Operations Continues through May 31, 2020

I hope that you and your loved ones are all doing well and staying healthy. Thank you for your continued contributions in supporting our students, operations, and each other during this extraordinary time. We are especially appreciative of the extra efforts by everyone to ensure a successful completion of the spring semester.

With health and safety as a foremost concern, President Stokes in her most recent President's Weekly Perspective announced the continuation of The University of New Mexico's Limited Operations status through May 31, 2020. Given the current uncertainty around the Coronavirus pandemic and its ongoing challenges to public institutions, UNM will utilize this time to continue collective efforts in the planning for multiple scenarios for successfully returning to campus.

At UNM, we have taken many steps over the past several weeks to secure the well-being of our community and support state and national efforts to stop the spread of the virus and to begin proactively planning for upcoming budget challenges. In addition to the pause on staff hiring and personnel actions, UNM's Sr Leadership is asking for a continued commitment to fiscal responsibility and are establishing restrictions for [business travel and meals](#) that are in effect immediately. Further, and as discussed during the Board of Regents meeting this week, responding effectively to these fiscal challenges will require continued diligence and reevaluation of previously approved funding allocations. We think it is possible that a special session of the legislature will lead to a reversal of funding for some or all of the planned 4% compensation increase and other funding increases for new initiatives. Please continue to refer to the [Limited Operations Guidelines and Measures](#) document for details.

Thank you, again, for all you do, for your understanding, and for your patience as UNM determines the best path forward to ensure the safety and success of our great institution. Please know that HR is committed to meeting your needs so don't hesitate [to contact us](#) if you have questions or if we can be of assistance.