



UNM RETIREE MEDICAL & DENTAL BENEFITS 2019 Change Form

HR Benefits USE ONLY

Effective Date: _____

| Retiree Information (Please print information clearly) | | | |
|---|---|--|--|
| Name (Last, First, MI) | Date of Birth | UNM ID | |
| | | Medicare Part A&B Number (if age 65+) | |
| Home Address | Gender | Marital Status | |
| | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Domestic Partner | |
| Day Time Phone | Email Address | Date of Retirement | Is your spouse a UNM Employee? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Type of Action – Check the type of action being requested (See reverse for allowable changes) | | | |
| <input type="checkbox"/> Add Dependent (spouse/domestic partner or child) | <input type="checkbox"/> Cancel Dependent (spouse/domestic partner or child) | <input type="checkbox"/> Cancel Retiree* (& any covered dependent coverage)* | |
| *CANNOT ENROLL AT A LATER DATE | | | |
| Medical Insurance - Retiree and/or Dependent is 65 or Over | Medical Insurance – Retiree and/or Dependents are under Age 65 | | |
| <p>Check coverage being selected OR being retained by dependent.</p> <p>Medicare Advantage Plans:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Humana PPO <input type="checkbox"/> Aetna PPO ESA <input type="checkbox"/> BCBS HMO Plan I (Enhanced) <input type="checkbox"/> BCBS HMO Plan II (Standard) <input type="checkbox"/> Presbyterian HMO-POS Premier Plan <input type="checkbox"/> Presbyterian HMO-POS Select Plan <p>Medicare Supplement Plans:</p> <ul style="list-style-type: none"> <input type="checkbox"/> AARP UnitedHealthcare Medicare Supplement Plan <ul style="list-style-type: none"> <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> N ... AND <input type="checkbox"/> AARP MedicareRx Prescription Drug Plan (PDP) <ul style="list-style-type: none"> <input type="checkbox"/> Walgreens <input type="checkbox"/> Preferred <input type="checkbox"/> Saver Plus <p>IMPORTANT: You <i>must</i> enroll in both an AARP Medicare Supplement Plan AND an AARP MedicareRx PDP</p> <hr style="border: 0.5px dashed black;"/> <ul style="list-style-type: none"> <input type="checkbox"/> Coverage for Retiree Only <input type="checkbox"/> Coverage for Retiree and Spouse/Domestic Partner <input type="checkbox"/> Coverage for 65+ Spouse/Domestic Partner Only ** | <p>Check coverage being selected OR being retained by under 65 dependent(s).</p> <ul style="list-style-type: none"> <input type="checkbox"/> UNM LoboHEALTH <input type="checkbox"/> Presbyterian Health <hr style="border: 0.5px dashed black;"/> <ul style="list-style-type: none"> <input type="checkbox"/> Coverage for Retiree Only <input type="checkbox"/> Coverage for Retiree and spouse/domestic partner <input type="checkbox"/> Coverage for Retiree, spouse/domestic partner, and child(ren) <input type="checkbox"/> Coverage Only for spouse/domestic partner ** <input type="checkbox"/> Coverage Only for Child(ren) ** <input type="checkbox"/> Coverage for spouse/domestic partner and child(ren) ** <p>** Benefits-eligible Retiree must be enrolled in UNM-sponsored retiree medical plan in order to enroll dependents.</p> | | |
| Dental Insurance | | | |
| <ul style="list-style-type: none"> <input type="checkbox"/> Delta Dental Premier® (High) <ul style="list-style-type: none"> <input type="checkbox"/> Retiree Only <input type="checkbox"/> Double (Retiree + 1) <input type="checkbox"/> Family (Retiree + 2 or more) | <ul style="list-style-type: none"> <input type="checkbox"/> Delta Dental PPOSM (Low) <ul style="list-style-type: none"> <input type="checkbox"/> Retiree Only <input type="checkbox"/> Double (Retiree + 1) <input type="checkbox"/> Family (Retiree + 2 or more) | | |

Continued on page 2.....

***** UNM Retiree must sign and date Page 2 of this Form or benefit changes will not be processed *****

**UNM RETIREE
MEDICAL & DENTAL BENEFITS
2019 Change Form - CONT'D**

.....continued from page 1

Identify all Dependents being enrolled/covered under plan selected **OR** identify only those dependents being added or cancelled if making a change.

| Name (Last, First, MI) | DOB | Medicare ID | Gender | Action (Add or Remove) | Mark Type of Coverage for each Enrollee |
|-------------------------|-----|-------------|--------|--|--|
| Self | | | | <input type="checkbox"/> Remove | <input type="checkbox"/> Medical <input type="checkbox"/> Dental |
| Spouse/Domestic Partner | | | | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Medical <input type="checkbox"/> Dental |
| Child | | | | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Medical <input type="checkbox"/> Dental |
| DP Child | | | | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Medical <input type="checkbox"/> Dental |

Retiree Certification

I have read the descriptive literature outlining my selected health plan and I hereby apply on my behalf and on behalf of person(s) listed on this form for participation in said plan. I understand and accept that covered services will only be provided by the specific health care providers and institutions participating in or authorized by the carrier. I authorize my employer to bill me for the retiree's (or widow/er) contribution to the premium under the contract. I authorize my carrier to obtain information from providers of services to me and any spouse, domestic partner or dependents listed above, necessary for administration of my contract with my carrier. I further authorize my carrier to provide these records, as required, to any parties that are financially responsible for paying for the care rendered. Any person who knowingly presents a false statement or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties. I understand that falsification of any information on this form may be grounds for cancellation of coverage.

I understand and accept that if I fail to pay my account the University may refer my delinquent account to a collection agency. I further understand that I am responsible for paying the collection agency fee which may be based on percentage, at a maximum of 40% of my delinquent account, together with all costs and expenses, including reasonable attorney's fees, necessary of the collection of my delinquent account. Finally, I understand that my delinquent account may be reported to one or more of the national credit reporting bureaus.

Signature _____ Date: _____

*** UNM Retiree must sign and date Page 2 of this Form or benefit changes will not be processed ***

SEE PAGE 3 FOR ADDITIONAL INFORMATION

Coverage Upon Retirement

Retiree is Age 65 or Older at Retirement– The UNM retiree must elect a UNM Senior Plan. A spouse or domestic partner under age 65 retains the same coverage held prior to employee's retirement including covered eligible dependent children.

Retiree is Under Age 65, Dependent is Age 65 and Over – The UNM retiree retains the same coverage held prior to retirement including coverage for eligible dependents under the age of 65. A spouse or Domestic Partner age 65 or older at time employee's retirement must elect coverage under a UNM Senior Plan and Medicare A and B. Eligible dependent child(ren) will remain covered under the current under-65 plan.

Retiree is Age 65 or Older at Retirement, Dependents Under Age 65 – A spouse or Domestic Partner under age 65 may also continue the same coverage the retiree had at time of retirement. This also applies to eligible dependent children.

Adding Dependents – A retiree can add a spouse or domestic partner during Open Enrollment if not covered at time of retirement. This also applies to eligible dependent children. Retirees and their eligible dependents **must** be enrolled under the same UNM Medicare Advantage plan, or both must be enrolled in an AARP Medicare Supplement plan (with Rx). Retirees and their eligible dependents **must** be enrolled under the same UNM Dental plan.

Open Enrollment Period – A retiree can cancel or add dependents during the annual Open Enrollment period. Retiree **cannot** enroll in coverage that was not held at time of retirement.

Qualifying Life Event – A retiree can add a spouse upon marriage but must add within 60 calendar days of marriage. A Domestic Partner can be added upon satisfactorily meeting the criteria established under UNM Policy 3790. An eligible dependent child can be added upon birth or legal adoption/guardianship but must be added within 60 calendar days of event. **Election changes are effective the 1st of the month after the Change Form is received and approved by the Benefits Department.**

Cost of Coverage –

For information on cost of coverage premiums, please go to the Human Resources website at hr.unm.edu and go to "Benefits", and "Retiree Benefits". If you do not have internet access, you may also call us at (505) 277-6947.

Enrollment in Senior Plans

- Retiree and/or eligible spouse or domestic partner must enroll in a UNM senior plan when he/she attains age 65, unless disabled. This should be coordinated in advance of turning 65 to ensure all applicable actions have taken place prior to reaching age 65.
- Retiree and Spouse/Domestic Partner must both be enrolled under the same senior plan.

Payment of Premiums

- Retiree will be billed for his/her portion of the premium each month.
- Billing Statements will be mailed to retiree's address approximately the middle of each month and will be due by the 15th of the following month. The payment made will be for the prior month (the month statement was issued).
- Retiree can set up an automatic debit payment from their bank account in lieu of having to mail payments each month. Contact UNM Bursars Office at (505) 277-5363 for more information on setting up automatic debits.

Note: If you are enrolled in a UNM AARP Medicare Supplement and AARP Medicare Rx plan, you will be billed separately by AARP for your portion of the premium and must make payment directly to AARP. You will receive coupon payment books.

Return your completed Form to:

UNM HR Service Center
1700 Lomas Blvd NE, Suite 1400
Albuquerque, New Mexico 87131-0001
Fax (505)-277-2278

Questions – Who To Contact

Contact the HR Service Center at (505) 277-6947 and ask to speak to a Benefits Representative.