

Employee & Organizational Development

Division of Human Resources
1700 Lomas Blvd NE, Suite 1200
MSC01 1222 277.1555

April 2019

Monday	Tuesday	Wednesday	Thursday	Friday
Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bonnie Minkus-Holmes 1	2	3	4	7 Habits of Highly Effective People (3-Part Course) 8:30 - 4:30 Banner Workshop for Advisors 9:30 - 12:00 LoboAchieve for Staff 1:00 - 3:00 5
Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bryan O'Neill 8	Changing Perspectives of Time Management 8:30 - 11:30 The UNM Retirement Process: An Overview 10:00 - 12:30 9	I want to retire - NOW 12:00 - 1:30 10	11	12
Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bonnie Minkus-Holmes 15	Your Leadership Journey Workshop 8:30 - 12:30 16	LoboTime Time Manager/Supervisor Training 9:00 - 11:30 Understanding Medicare 1:30 - 3:00 17	18	19
Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bryan O'Neill 22	Purchasing Process for Departments Lab 8:30 - 12:30 Employee Life Cycle Management Workshop 8:30 - 3:30 The UNM Retirement Process: An Overview 10:00 - 12:30 23	I want to retire - NOW 12:00 - 1:30 24	Purchasing & A/P Policies & Procedures 2:00 - 4:30 25	Banner General Person Certification 8:30 - 5:00 26
Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Cynthia Pérez-Chávez 29	Building Bridges Across Generations at Work 8:30 - 12:00 Retirement 101 with NMERB 10:30 - 12:00 30	Go to Learning Central to REGISTER, WITHDRAW, or ADD/REMOVE items from your Learning Plan. EOD Cancellation Policy: A \$25 administrative fee will be applied to all cancellations occurring within 48 hours of the session. Please cancel 48 hours or more in advance to avoid this fee. For parking details, upcoming workshops, and other current events at EOD, visit our website .		

TRAINING