

Employee & Organizational Development

Division of Human Resources
 1700 Lomas Blvd NE, Suite 1200
 MSC01 1222 277.1555

August 2017

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
Lobo U - New Employee Orientation 8:30 - 12:10	8	Department Time Entry 8:30 - 12:00 The UNM Retirement Process: An Overview 10:00 - 12:30 Retirement 101 with NMERB 10:30 - 12:00	Purchasing Process for Departments Lab 8:30 - 12:00 I want to retire - NOW 12:00 - 1:30	Preventing Sexual Harassment in Your Workplace 8:30 - 10:30 Banner Workshop for Advisors 9:30 - 12:00 LoboAchieve for Staff 1:00 - 3:30
Lobo U - New Employee Orientation 8:30 - 12:10	15 Get Savvy about Social Security 8:30 - 10:00 Civil Rights at Work at UNM 12:30 - 4:30	16	17	18
Lobo U - New Employee Orientation 8:30 - 12:10	22	Hire Right 8:30 - 12:30 LoboTime Time Manager/Supervisor 9:00 - 11:30	24	Banner General Person Certification 8:30 - 5:00
Lobo U - New Employee Orientation 8:30 - 12:10	Employee Life Cycle Management Workshop 8:30 - 3:30	30	Purchasing & A/P Policies & Procedures 2:00 - 4:30	31

TRAINING