# Employee & Organizational Development

**Division of Human Resources**  
1700 Lomas Blvd NE, Suite 1200  
MSC01 1222  277.1555

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## February

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<th>Monday</th>
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<td><strong>Go to Learning Central to REGISTER, WITHDRAW, or ADD/REMOVE items from your Learning Plan. EOD Cancellation Policy: A $25 administrative fee will be applied to all cancellations occurring within 48 hours of the session. Please cancel 48 hours or more in advance to avoid this fee. For parking details, upcoming workshops, and other current events at EOD, visit our website.</strong></td>
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| Lobo U - New Employee Orientation 8:30 - 12:20 | Department Time Entry 8:30 - 12:00 |  |  | Banner Workshop for Advisors 9:30 - 12:00  
LoboAchieve for Staff 1:00 - 3:00 |
| Lobo U - New Employee Orientation 8:30 - 12:20 | The UNM Retirement Process: An Overview 10:00 - 12:30  
Unconscious Bias 8:30 - 12:30 | I want to retire - NOW 12:00 - 1:30  
LoboTime Time Manager/Supervisor 9:00 - 11:30 |  |  |
| Lobo U - New Employee Orientation 8:30 - 12:20 | Purchasing Process for Departments Lab 8:30 - 12:30  
Employee Life Cycle Management Workshop 8:30 - 3:30 |  |  |  |
| Lobo U - New Employee Orientation 8:30 - 12:20 |  |  |  |  |

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