

# Employee & Organizational Development

Division of Human Resources  
 1700 Lomas Blvd NE, Suite 1200  
 MSC01 1222 277.1555

## March

Monday	Tuesday	Wednesday	Thursday	Friday
Lobo U - New Employee Orientation 8:30 - 12:20 2	3	Department Time Entry 8:30 - 12:00 4	5	Banner Workshop for Advisors 9:30 - 12:00 LoboAchieve for Staff 1:00 - 3:00 6
Lobo U - New Employee Orientation 8:30 - 12:20 9	StrengthsFinder 9:00-11:00 10	11	Creative Problem Solving 8:30 - 11:30 12	13
Lobo U - New Employee Orientation 8:30 - 12:20 16	LoboTime Time Manager/Supervisor Training 9:00 - 11:30 The UNM Retirement Process: An Overview 10:00 - 12:30 17	18	I want to retire - NOW 12:00 - 1:30 19	20
Lobo U - New Employee Orientation 8:30 - 12:20 23	The UNM Retirement Process: An Overview 10:00 - 12:30 Career Skills 11:00 - 1:00 24	25	I want to retire - NOW 12:00 - 1:30 Purchasing & A/P Policies & Procedures 2:00 - 4:30 26	Banner General Person Certification 8:30 - 5:00 27
Lobo U - New Employee Orientation 8:30 - 12:20 30	31			

TRAINING