## Employee & Organizational Development

**Division of Human Resources**  
1700 Lomas Blvd NE, Suite 1200  
MSC01 1222  277.1555

### May 2019

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
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<th>Friday</th>
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</thead>
</table>
| Lobo U - New Employee Orientation  
8:30 - 12:20  
Facilitator: Bonnie Minkus-Holmes | The UNM Retirement Process: An Overview  
10:00 - 12:30 | I want to retire - NOW  
12:00 - 1:30 | | |
| | | | | Banner Workshop for Advisors  
9:30 - 12:00  
LoboAchieve for Staff  
1:00 - 3:00 |
| Lobo U - New Employee Orientation  
8:30 - 12:20  
Facilitator: Bryan O’Neill | | | | |
| | | | | Mastering the Art of Communication  
8:30 - 11:30 |
| Lobo U - New Employee Orientation  
8:30 - 12:20  
Facilitator: Cynthia Pérez-Chávez | Creative Problem Solving  
8:30 - 11:30  
The UNM Retirement Process: An Overview  
10:00 - 12:30 | Retirement 101 with NMERB  
10:30 - 12:00  
I want to retire - NOW  
12:00 - 1:30 | | |
| | | | | |
| Memorial Day  
UNM Closed | Lobo U - New Employee Orientation  
8:30 - 12:20  
Facilitator: Bonnie Minkus-Holmes  
Purchasing Process for Departments Lab  
8:30 - 12:30 | Purchasing & A/P Policies & Procedures  
2:00 - 4:30 | | Banner General Person Certification  
8:30 - 5:00 |