

Employee & Organizational Development

Division of Human Resources
 1700 Lomas Blvd NE, Suite 1200
 MSC01 1222 277.1555

May 2019

TRAINING

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3 Banner Workshop for Advisors 9:30 - 12:00 LoboAchieve for Staff 1:00 - 3:00
6 Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bonnie Minkus-Holmes	7 The UNM Retirement Process: An Overview 10:00 - 12:30	8 I want to retire - NOW 12:00 - 1:30	9	10
13 Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bryan O'Neill	14	15 LoboTime Time Manager/Supervisor 9:00 - 11:30 Strategies for Influencing Others 9:00 - 12:00	16 Mastering the Art of Communication 8:30 - 11:30	17
20 Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Cynthia Pérez-Chávez	21 Creative Problem Solving 8:30 - 11:30 The UNM Retirement Process: An Overview 10:00 - 12:30	22 Retirement 101 with NMERB 10:30 - 12:00 I want to retire - NOW 12:00 - 1:30	23	24
27 Memorial Day UNM Closed	28 Lobo U - New Employee Orientation 8:30 - 12:20 Facilitator: Bonnie Minkus-Holmes Purchasing Process for Departments Lab 8:30 - 12:30	29	30 Purchasing & A/P Policies & Procedures 2:00 - 4:30	31 Banner General Person Certification 8:30 - 5:00