

Employee & Organizational Development

Division of Human Resources
 1700 Lomas Blvd NE, Suite 1200
 MSC01 1222 277.1555

November

Monday

Tuesday

Wednesday

Thursday

Friday

Go to [Learning Central](#) to REGISTER, WITHDRAW, or ADD/REMOVE items from your Learning Plan. EOD Cancellation Policy: A \$25 administrative fee will be applied to all cancellations occurring within 48 hours of the session. Please cancel 48 hours or more in advance to avoid this fee. For parking details, upcoming workshops, and other current events at EOD, visit [our website](#).

Hire Right
 1:00 - 5:00

1

Lobo U - New Employee Orientation
 8:30 - 12:20
 MyReports Finance Guided Ad Hoc Training
 2:30 - 4:30

4

Department Time Entry
 8:30 - 12:00

5

Changing Perspectives of Time Management
 8:30 - 11:30

6

7

Banner Workshop for Advisors
 9:30 - 12:00

8

Lobo U - New Employee Orientation
 8:30 - 12:20

11

The UNM Retirement Process: An Overview
 10:00 - 12:30

12

I want to retire - NOW
 12:00 - 1:30

13

Customer Care: A Service YOU Provide
 8:30 - 11:30

14

15

Lobo U - New Employee Orientation
 8:30 - 12:20

18

Purchasing Process for Departments Lab
 8:30 - 12:30

19

LoboTime Time Manager/Supervisor Training
 9:00 - 11:30

20

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22

Lobo U - New Employee Orientation
 8:30 - 12:20

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Purchasing & A/P Policies & Procedures
 2:00 - 4:30

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Observed Holiday Thanksgiving
 UNM Closed

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UNM Closed

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TRAINING