



THE UNIVERSITY OF  
NEW MEXICO®

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## New Employee Information Session







THE UNIVERSITY OF  
NEW MEXICO.

**WELCOME  
TO THE  
PACK!**



# TODAY'S AGENDA

Time	Topic	Presenter
9 a.m.	Welcome/Housekeeping	EOD
9:10 a.m.	New Employee Experience: Steps for Successful Onboarding	EOD
9:15 a.m.	Get to Know UNM	EOD
9:30 a.m.	First Things First: A Checklist for Your Lobo Journey	EOD
9:45 a.m.	Department Introductions and Q & A	HR Client Services UNM Payroll HR Benefits & Employee Wellness CARS Ombuds Parking & Transportation Services (PATs)
10:15 a.m.	Wrap up   Final Questions   Acknowledgement Form   Feedback Survey	EOD/New Employees



# GENERAL HOUSEKEEPING ITEMS

- Be respectful to others. Try to avoid talking over/at the same time as other participants.
- Mute your microphone when not speaking.
- You are not required to have your video on.
- If video is on, be aware of distractions in the background or try to avoid doing other tasks.
- Please use the "Chat" feature if you are not comfortable speaking. We welcome participation!

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# Your New Employee Experience

## Steps for a Successful Onboarding



# Steps for Successful Onboarding

- ❑ Complete the “Your Lobo Journey” Modules



# Steps for Successful Onboarding

- ❑ Complete the “Your Lobo Journey” Modules
- ❑ Review the New Employee Starter Guide



# Steps for Successful Onboarding

- ☐ Complete the “Your Lobo Journey” Modules
- ☐ Review the New Employee Starter Guide
- ✓ Attend the NEE Information Session

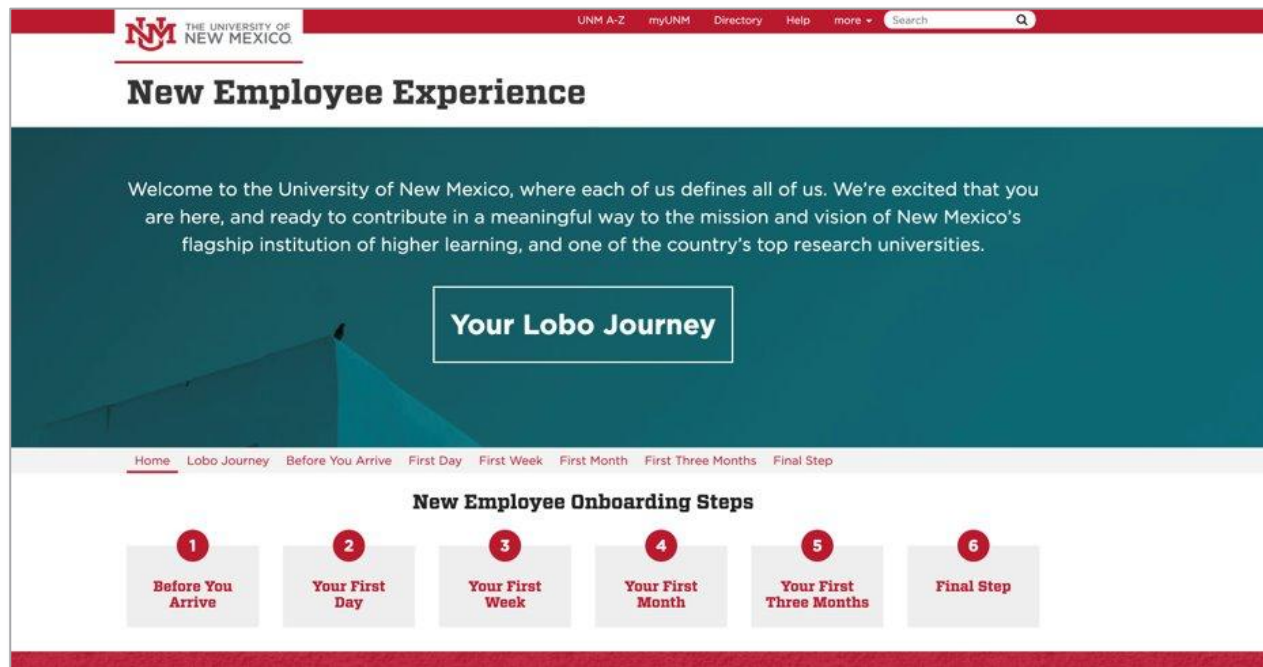


YOU ARE HERE





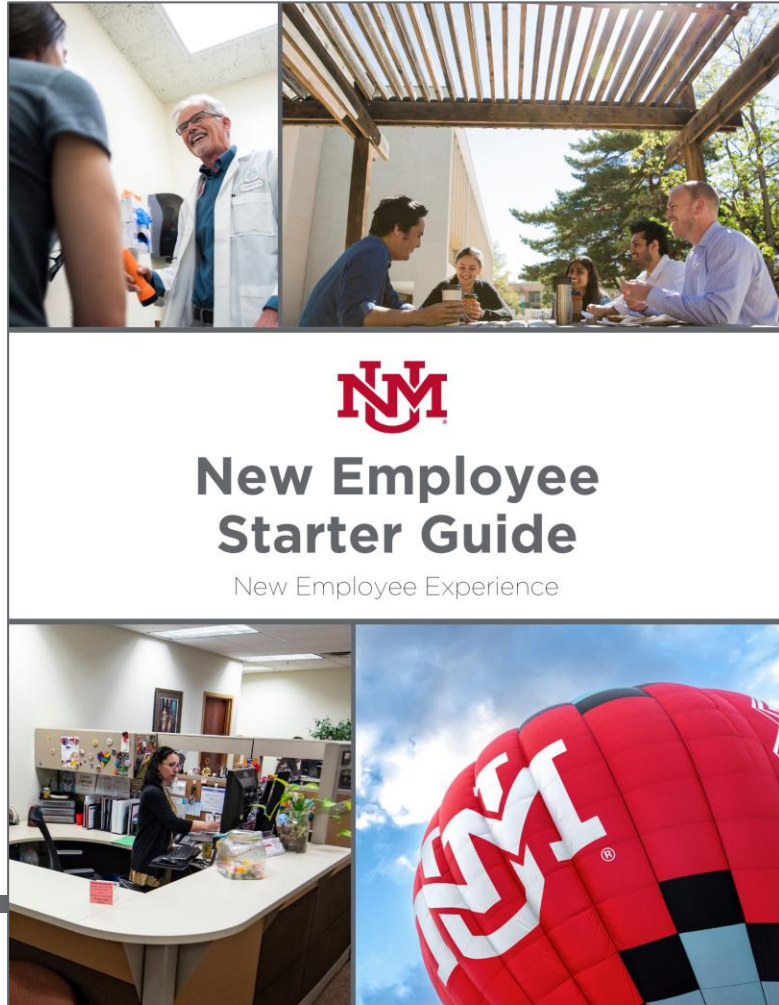
# Your Lobo Journey



New Employee Experience  
Website: [newemployee.unm.edu](https://newemployee.unm.edu)



# New Employee Starter Guide



The New Employee Starter Guide  
can be found at:

<https://hr.unm.edu/docs/employment/new-employee-starter-guide.pdf>



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## Getting to Know UNM



# UNM ORGANIZATIONAL AND LEADERSHIP TEAM

**The University of New Mexico Board of Regents**

**University President**  
**Garnett S. Stokes**

## **Health Sciences Center**

**Michael Richards, MD MPA**  
Executive Vice President, HSC  
CEO of the UNM Health System

## **Office of the Provost**

**Barbara Rodriguez**  
Interim Provost and Executive  
Vice President of UNM Academic Affairs

## **Finance & Administration**

**Teresa Costantinidis**  
Executive Vice President  
Finance and Administration



# HEALTH & HEALTH SCIENCES ORGANIZATIONAL AND LEADERSHIP TEAM

**UNM President**  
**Garnett S. Stokes**

**Health Sciences Center**  
**Michael Richards, MD, MPA**  
Executive Vice President for HSC and  
CEO of the UNM Health System

## **HSC Leadership**

**Michael Richards, MD, MPA**  
Sr. Vice President for Clinical Affairs

**Hengameh Heidarian-Raissy, Pharm.D.**  
Vice President for Research

**Shelly McLaughlin, MS, EMT-I**  
Interim Vice President for Academic Affairs, HSC

**Valerie Romero-Leggott, MD**  
Vice President and Executive Diversity, Equity & Inclusion  
Officer, HSC

**Arthur Kaufman, MD**  
Vice President for Community Health

## **Clinical Operations Leadership**

**Michael Richards, MD, MPA**  
Sr. Vice President for Clinical Affairs

**Kathleen Becker, JD, MPH**  
CEO, UNM Hospitals

**Gary Mlady, MD**  
Interim CEO and President, UNM Medical Group

**Jamie Silva-Steele, RN, BSN, FACHE**  
President and CEO, Sandoval Regional Medical Center

# UNM System

In addition to central campus, these departments embody the education and service initiatives of UNM

## Health & Health Sciences

## Branches

### UNM HEALTH

UNM Children's Hospital  
Carrie Tingley Hospital  
UNM Adult Psychiatric Center  
UNM Children's Psychiatric Center  
UNM Comprehensive Cancer Center

### UNM HEALTH PARTNERSHIPS

Clinical partners including TriCore  
Reference, Lovelace Rehabilitation  
Clinic, First Choice, Veteran's  
Administration, Genesis HealthCare

### ACADEMICS & SUPPORT

School of Medicine  
College of Nursing  
College of Pharmacy  
College of Population Health  
UNM Health Sciences Rio Rancho  
UNM Comprehensive Cancer Center  
UNM HSC Library & Informatics Center

### RESEARCH

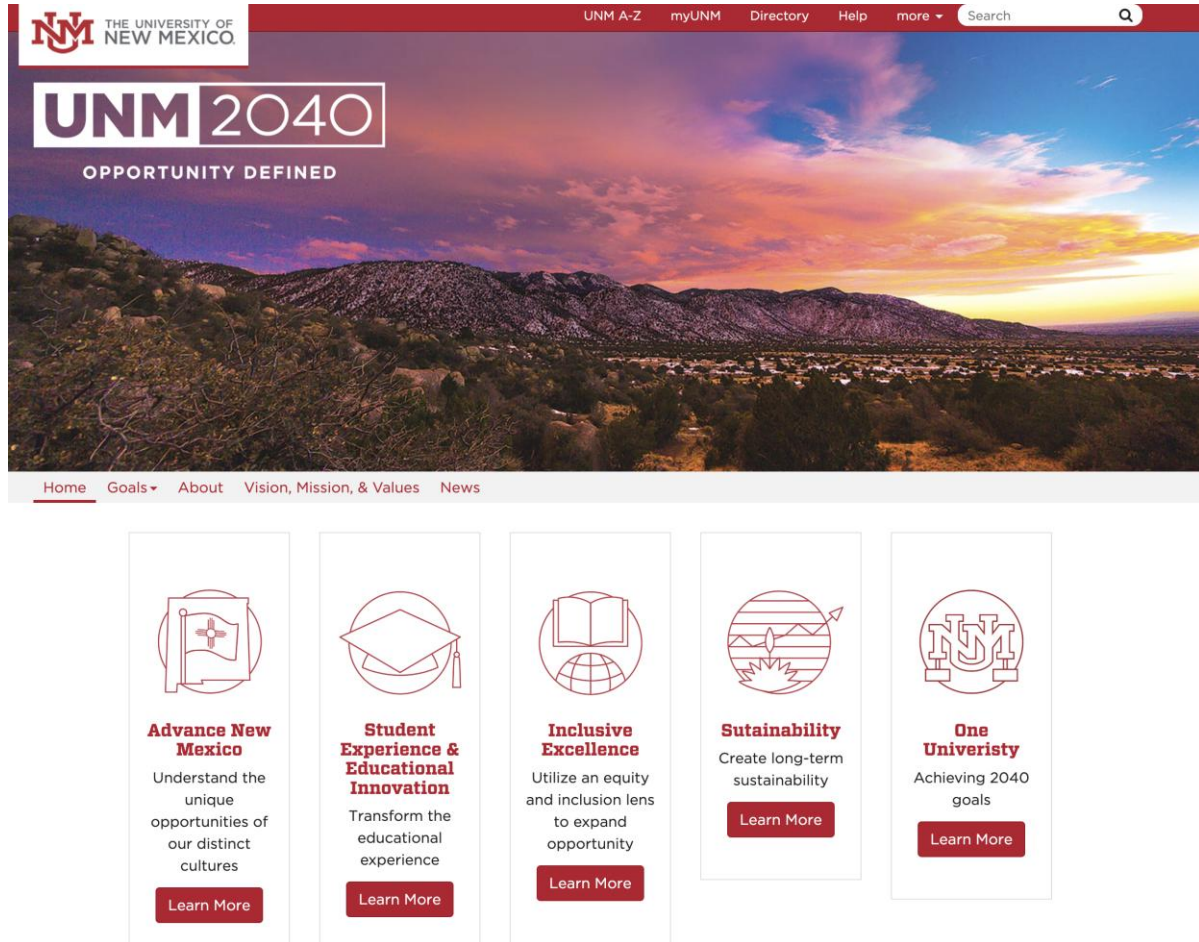
### GALLUP

### LOS ALAMOS

### TAOS

### VALENCIA

# UNM 2040



**Goal One:**  
Advance New Mexico

**Goal Two:**  
Student Experience and Educational Innovation

**Goal Three:**  
Inclusive Excellence

**Goal Four:**  
Sustainability

**Goal Five:**  
One University

[opportunity.unm.edu](https://opportunity.unm.edu)



# UNM Vision & Mission

## Vision & Mission

### Vision

Be a global leader in realizing human potential, addressing critical community challenges, and demonstrating the power of inclusive diversity.

### Mission

The University of New Mexico serves as the state's premier institution of higher learning and provider of health care by promoting discovery, generating intellectual and cultural contributions, honoring academic values, and serving our community by building an educated, healthy, and economically vigorous New Mexico.





# Health & Health Sciences

## **Vision**

To make more progress in New Mexico's health and health equity than any other state, in collaboration with community partners.

## **Mission**

As a majority-minority state, our mission will ensure that all populations in New Mexico have access to the highest quality health care. In order to realize our vision and mission, we will advance health sciences in the most important areas of human health—starting with the priority health needs of our communities.



# Campus Safety

- UNM PD/Escort Service: 505-277-2241
- LoboAlerts: <https://loboalerts.unm.edu>
- Blue Phones
- Rave (Lobo) Guardian Mobile App: <http://loboguardian.unm.edu/>
- Campus Safety Website: [campussafety.unm.edu](http://campussafety.unm.edu)



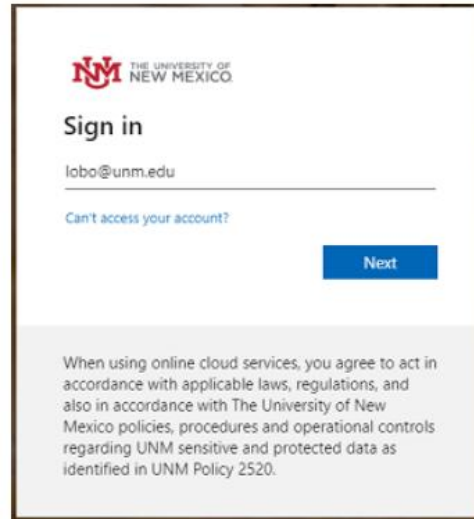
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# “First Things First” A Checklist for Your Lobo Journey



# Your First Day

- NetID/HSC ID



The screenshot shows the NetID sign-in interface for The University of New Mexico. At the top left is the UNM logo with the text "THE UNIVERSITY OF NEW MEXICO". Below this is the heading "Sign in". A text input field contains the email "lobo@unm.edu". Below the input field is a link that says "Can't access your account?". To the right of the input field is a blue button labeled "Next". At the bottom of the page, there is a grey box containing a disclaimer: "When using online cloud services, you agree to act in accordance with applicable laws, regulations, and also in accordance with The University of New Mexico policies, procedures and operational controls regarding UNM sensitive and protected data as identified in UNM Policy 2520."





# Your First Day

- NetID/HSC ID
- Direct Deposit
- W4
- W2

The image displays two overlapping documents. The background document is a NetID login page for The University of New Mexico, featuring the university's logo, a 'Sign in' section with the email 'lobo@unm.edu', and a link for users who cannot access their account. The foreground document is a 2023 Form W-4, 'Employee's Withholding Certificate', from the Department of the Treasury, Internal Revenue Service. It includes instructions to complete the form so that the employer can withhold the correct federal income tax. The form is divided into sections for personal information, including first name and middle initial, last name, address, and city or town, state, and ZIP code. It also includes a section for marital status with checkboxes for 'Single or Married filing separately', 'Married filing jointly or Qualifying surviving spouse', and 'Head of household'. A social security number field is present, along with a note about matching the name on the social security card. The form is dated 2023 and has OMB No. 1545-0074.

Form **W-4**  
Department of the Treasury  
Internal Revenue Service

**Step 1:  
Enter  
Personal  
Information**

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.  
Give Form W-4 to your employer.  
Your withholding is subject to review by the IRS.

(a) First name and middle initial  
Last name  
Address  
City or town, state, and ZIP code

(b) Social security number

(c) ☐ Single or Married filing separately  
☐ Married filing jointly or Qualifying surviving spouse  
☐ Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)

Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to [www.ssa.gov](http://www.ssa.gov).

OMB No. 1545-0074  
**2023**



# Your First Day

- NetID/HSC ID
- Direct Deposit
- W4
- W2
- LoboCard

The collage consists of three overlapping items. On the left is a 'Sign in' page for NetID/HSC ID with the email 'lobo@unm.edu' and a link 'Can't access your account?'. In the center is a 2023 Form W-4, 'Employee's Withholding Certificate', from the Department of the Treasury, Internal Revenue Service. It includes fields for personal information and marital status. On the right is a LoboCard, a red ID card featuring a Lobo mascot, with the text: 'Student Name', 'UNM ID#: 101234567', '6000 7501 0261 9332', 'STAFF/STUDENT', and 'THE UNIVERSITY OF NEW MEXICO.'.

Sign in

lobo@unm.edu

Can't access your account?

When using online cloud...  
accordance with applica...  
also in accordance with T...  
Mexico policies, procedure...  
regarding UNM sensitive a...  
identified in UNM Policy 25...

Form **W-4**

Department of the Treasury  
Internal Revenue Service

**Step 1:**  
**Enter Personal Information**

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.  
Give Form W-4 to your employer.  
Your withholding is subject to review by the IRS.

OMB No. 1545-0074  
**2023**

(b) Social security number

Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov.

(a) First name and middle initial

Last name

Address

City or town, state, and ZIP code

(c) ☐ Single or Married filing separately  
☐ Married filing jointly or Qualifying surviving spouse  
☐ Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)

Student Name  
UNM ID#: 101234567  
6000 7501 0261 9332  
STAFF/STUDENT  
THE UNIVERSITY OF NEW MEXICO.



# Your First Day

- NetID/HSC ID
- Direct Deposit
- W4
- W2
- LoboCard
- Check out your keys

UNM Lock Shop:

[fm.unm.edu/services/lock-shop.html](https://fm.unm.edu/services/lock-shop.html)

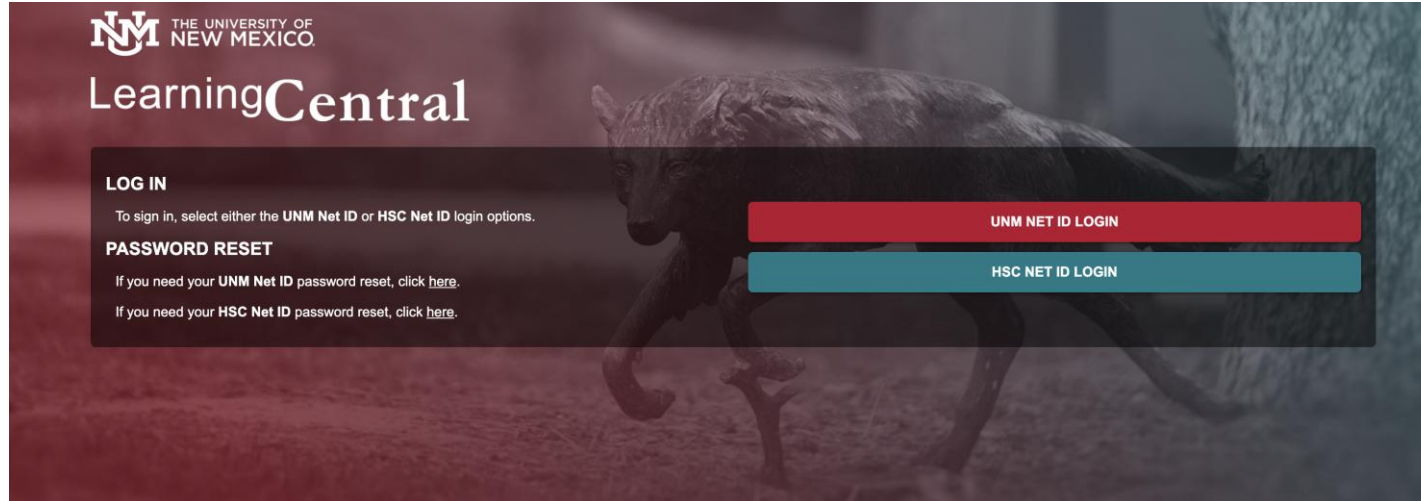


# Your First Week

- Update worksite address in Demographic Self-Service  
Go to [my.unm.edu](https://my.unm.edu) > Enter Loboweb > Personal Information > Addresses and Directory Information > Demographic Information > Worksite Address
- Parking Permit
- Get to know MyUNM
- Complete your department orientation (tour your area, etc.)



# Your First Month



- Complete Mandatory Training
- Enroll in your UNM Benefits!

[learningcentral.unm.edu](https://learningcentral.unm.edu)





# Your First Three Months & Beyond

- Familiarize yourself with all the resources and opportunities UNM had to offer
- Perks of Being a Lobo:
  - Education Benefits
  - Popejoy
  - Adobe Creative Campus
  - Recreational Services (Johnson Gym)
  - University Club
  - UNM Bookstore
  - Athletics



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## Presenter Q & A



# Engagement & Organizational Development (EOD)

Website: [hr.unm.edu/eod](https://hr.unm.edu/eod)

Email: [eod@unm.edu](mailto:eod@unm.edu)

Phone: 505-277-1555

[Home](#) / Engagement and Organizational Development

## Engagement and Organizational Development



**Change. Grow. Lead.**

Engagement and Organizational Development (EOD) offers training, workshops, and resources to all UNM faculty, staff, and departments to help cultivate careers, improve work environments, and create leaders.

EOD delivers a range of solutions that positively impact organizational effectiveness in relation to productivity, job satisfaction, and personal fulfillment- from one-on-one coaching to department team building. Explore our solutions in the side navigation and complete our intake form to get started.

**Our Vision**

To use our expertise to transform individual and group talents into high-performance teams within the UNM Community.

**Our Mission**

EOD's mission is to design and deliver research and data-based, customized professional development solutions focused on organizational and personal growth for our UNM faculty, staff, and student employees.

### 2025 EOD OFFERINGS

Each month EOD offers quick bites of professional development at our Hungry Minds Café and deep-dive learning in our instructor-led training courses to help further your professional development.

### EOD

- [EOD Home](#)
- [About EOD](#)
- [Career Pathways](#)
- [Coaching](#)
- [Consultation](#)
- [Course Offerings](#)
- [Facilitation](#)
- [Quick Links](#)
- [Remote Work Resources](#)
- [Training](#)
- [ULead](#)

### Contact Us

John and June Perovich Business Center  
1700 Lomas Blvd. NE, Ste 1200  
MSC01 1220

[eod@unm.edu](mailto:eod@unm.edu) ✉  
(505) 277-1555

# HR Client Services

Website: [hr.unm.edu/client-services](https://hr.unm.edu/client-services)

Email: [clientsv@unm.edu](mailto:clientsv@unm.edu)

Phone: 505-277-2013

The screenshot shows the top navigation bar of the HR Client Services website. It includes the University of New Mexico logo, a search bar, and links for UNM A-Z, myUNM, Directory, Help, and more. Below the navigation bar is a horizontal menu with links for JOB SEEKERS, EMPLOYEES, RETIREES, MANAGERS & SUPERVISORS, DEPARTMENT RESOURCES, and HR AT A GLANCE. The main content area features a breadcrumb trail (Home / Client Services) and a heading for Client Services. Underneath is a section for Recruitment, Hiring, and Staff Management Services, followed by a paragraph about the services provided. A mission statement is also present. At the bottom, there are four service tiles: Recruitment & Hiring Services, Shared Services, UNMTemps, and Remote Work, each with a brief description of the service.

The University of New Mexico

UNM A-Z myUNM Directory Help + more + Search

**NM HUMAN RESOURCES**

f t v in

JOB SEEKERS EMPLOYEES RETIREES MANAGERS & SUPERVISORS DEPARTMENT RESOURCES HR AT A GLANCE

Home / Client Services


## Client Services

### Recruitment, Hiring, and Staff Management Services

Human Resources Client Services provides expertise on a broad range of human resource (HR) management concerns, serving as a first point-of-contact for client departments regarding day-to-day HR-related questions, needs, and problem resolution. Supporting departments in the management of their most valued asset – their employees.


#### Our Mission

We strive to attract, recruit, and retain a skilled and talented workforce. Our goal is to provide competent, respectful, and efficient professional services that assists and educates departments as they negotiate talent acquisition and management of staff.




**Recruitment & Hiring Services**

HR Client Services provides support for departments in the search for their next staff member. Whether through our professional




**Shared Services**

HR Shared Services provides assistance with staff and student recruitment, personnel transactions, and payroll support



**UNMTemps**

UNMTemps Services manages the recruiting and hiring process for temporary staff positions so your department can stay focused on



**Remote Work**

Remote Work Guidelines

Remote Work Policy

The screenshot shows the HR Reports website. It features a header with the UNM logo and the text 'HUMAN RESOURCES' and 'HR Reports'. Below the header is a red navigation bar with the word 'Home'. The main content area has a welcome message and a list of search options for HR Consultants. There are four search buttons: 'Find HR Consultants by Financial Manager', 'Find HR Consultants by Org Code', 'Find HR Consultants by Department', and 'Find Orgs by HR Consultant'. Each button has a corresponding icon and a text input field below it.

**NM HUMAN RESOURCES**

## HR Reports

Home

Welcome to the HR Organizations application. You can find HR Consultant information based on HR Organizations by making a selection below. You have the ability to select from our list of HR Consultants, by Level 3 Organization, by the Financial Manager or by entering an Organization Code. Make a selection below to get information on HR Organizations.



Find HR Consultants by Financial Manager

Find HR Consultants by Financial Manager



Find HR Consultants by Org Code

Enter an Org Code or a partial Org Code



Find HR Consultants by Department

Find HR Consultants by Department (Level 3 Org)



Find Orgs by HR Consultant

Find Orgs by HR Consultant

# UNM Payroll Office



## Payroll Office

UNM A-Z myUNM Directory Help more Search

Home MyPay Employee Toolbox International Employees Retirement Tax Information Time Entry & Forms FAQ's Contact Us

UNM / Home

### Contact Us

**Office Hours:**

8:00 am - 4:30 pm  
Monday - Friday

**Window Hours:**

8:00 am - 4:30 pm ([Closed for Lunch 1:15 pm - 2:15 pm](#))  
Monday - Friday

**Payroll Department:**

MSC01 1230  
1 University of New Mexico  
Albuquerque, NM, 87131  
Phone: (505) 277-2353  
Fax: (505) 277-9325  
Email: [pay@unm.edu](mailto:pay@unm.edu)

**Physical Location:**

John and June Perovich  
Business Center  
1700 Lomas Blvd. NE, Suite  
3500  
Albuquerque, NM 87106

### Announcements

**2024 W-2:** Electronic W-2: available in LoboWeb by 1/31/25. Paper W-2: mailed to your address currently on file with UNM. If you have not received your 2024 W-2 by February 15th, please [contact](#).

Use the 2024 W-2 calculation worksheet located within [Employee Toolbox](#) to better understand the calculations used for your 2024 Form W-2. Please refer to your final paystub from 2024 when using this worksheet.

The **Payroll Calculator** is now available to use with 2025 Federal and New Mexico tax rates.

**2025 Direct Deposit Deadlines**

### Quick Links

- [Change Personal Information](#)
- [Direct Deposit](#)
- [Employment Verification](#)
- [FAQs](#)
- [New Employee Experience](#)
- [News Archive](#)
- [New Mexico State Tax Withholding Form](#)
- [Pay Schedule](#)

### Other Resources

- [UNM Hospital Employee Information](#)
- [UNM Human Resources](#)
- [UNM Policies & Procedures](#)
- [2024-2025 Campus Calendar](#)

### About Us

Payroll processes and distributes salary and wage payments to UNM

Website: [payroll.unm.edu](https://payroll.unm.edu)

Email: [pay@unm.edu](mailto:pay@unm.edu)

Phone: 505-277-2353



# HR Benefits

Website: <https://hr.unm.edu/benefits>


Email: [hrbenefits@unm.edu](mailto:hrbenefits@unm.edu)





Phone: 505-277-2278

The University of New Mexico

UNMA-ZmyUNMDirectoryHelpmore

Search

HUMAN  
RESOURCES



JOB SEEKERS

EMPLOYEES

RETIREES

MANAGERS &  
SUPERVISORS

DEPARTMENT  
RESOURCES

HR AT A GLANCE

Home / Benefits and Employee Wellness

## Benefits & Employee Wellness

### Our Mission

We are committed to providing efficient, competitive, sustainable, and fiscally responsible benefits for the diverse needs of our faculty and staff by offering benefits that leverage our resources, provide superior quality, encourage healthy behaviors, and are enhanced by collaboration and open communications.

Learn more about the Benefits & Employee Wellness programs and resources

Still have questions? Contact us at 505.277.6947 or [HRBenefits@unm.edu](mailto:HRBenefits@unm.edu) or see the [HR Contact List](#)

### Current & Upcoming Events

- Spring Zoom workouts and stretch breaks (starts Jan. 21)
- LifeSteps Weight Management Program (starts Feb. 3)
- QPR suicide prevention training (Feb. 13)
- Lobo Triathlons (April 5-6; training class starts Jan. 11)
- Stadium Stair Challenge (April 26; training class starts March 24)

2025 Medicare Eligible Retirees Open  
Enrollment



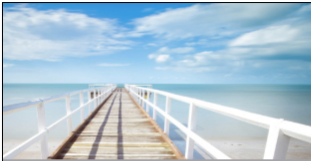
### Benefits Enrollment

Change My Benefits



### Health Benefits

Benefits Calculator



### Retirement

Considering Retirement? (Coming Soon!)



### Benefits Enrollment

Change My Benefits

Eligibility

Enrollment

Language Assistance

Qualifying Change in Status

Qualifying Change in Status - Resident Physicians

Special events enrollment under HIPAA

Termination of coverage/COBRA

UNM's Contribution to the Cost of Insurance

UNM Premium Only Plan (POP)



### Health Benefits

Benefits Calculator

Dental Insurance

Fall 2021 Flu Shots

Flexible Spending Accounts (FSA)

HIPAA Compliance Policy

Medical Insurance

Medical Plan Reps on Campus

Prescription Drug Plan

Student Health Plan

Vision Insurance

Secure Document Upload: <https://hr.unm.edu/secure-upload>

# Employee Wellness

## Benefits & Employee Wellness



### Welcome

Employee Wellness is provided by UNM as part of your benefits as an employee. We exist to help UNM faculty and staff stay healthy through a holistic approach to wellness- helping us feel better and live longer. We invite you to learn more about our events, programs and more.

### Upcoming Classes & Events

- **Fall Zoom workouts and stretch breaks** (ongoing)
- **Yoga in the Grass** (Sep. 12, 10 a.m.)
- **Getting Started with Medicare 101** (Sep. 17, 1:30 - 3:00 p.m.)
- **QPR suicide prevention training** (Oct. 4 or first Friday of every month)
- **Yoga in the Grass** (Oct. 10, 10 a.m.)
- **Flu shot clinic** (Oct. 15, 9 a.m. - 3 p.m. at SHAC Plaza)
- **Working with Positivity** (Oct. 28 - Dec. 2)

### Featured Wellness Resources

- **UNM mental health resources**
- **LoboWell Listserv**
- **COSAP – Fun in the 505 magazine** [↗](#)
- **Continuing Education class with New Mexico Sports and Wellness membership** (24 weeks; tuition remission eligible)
- **SHAC Pharmacy with services available for faculty and staff**
- **Wayfinder: A Resource Navigator for UNM Faculty and Staff**

## Employee Wellness Programs

[Employee Wellness Home](#)[Level Up Expo](#)[About Employee Wellness](#)[Consultation Services](#)[Emotional Wellness](#) [↕](#)[Financial Wellness](#) [↕](#)[Nutritional Wellness](#) [↕](#)[Physical Wellness](#) [↕](#)[Workplace Wellness](#) [↕](#)[Wellness Ambassador Program](#)

### Contact Us

John and June Perovich Business Center  
1700 Lomas Blvd. NE, Ste 1400  
MSC01 1220  
[wellness@unm.edu](mailto:wellness@unm.edu) [✉](#)

**Website:** [hr.unm.edu/wellness/](https://hr.unm.edu/wellness/)

**Email:** [wellness@unm.edu](mailto:wellness@unm.edu)

Top wellness tools for new employees:

- Johnson Center and Domenici gyms
- Lobo Trails walking paths
- Live workouts and stretch breaks on Zoom
- Free nutrition consultations!
- Free fitness consultations!
- Free financial planning consultations!



# Counseling Assistance & Referral Services (CARS)



A confidential Employee Assistance Program (EAP) serving the faculty, staff, their domestic partners and retirees of UNM Main Campus, Branch Campuses and UNM Health Sciences.

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## Help with personal and work-related issues through free services including:

- Assessment
- Individual and Couples Counseling
- Referral to Internal/External Resources
- Supervisor Consultation
- Trainings and Workshops
- Critical Incident Stress Management
- Frontline Employee, Frontline Supervisor

**Appointments: (505) 272-6868**

1800 Mesa Vista Rd. NE

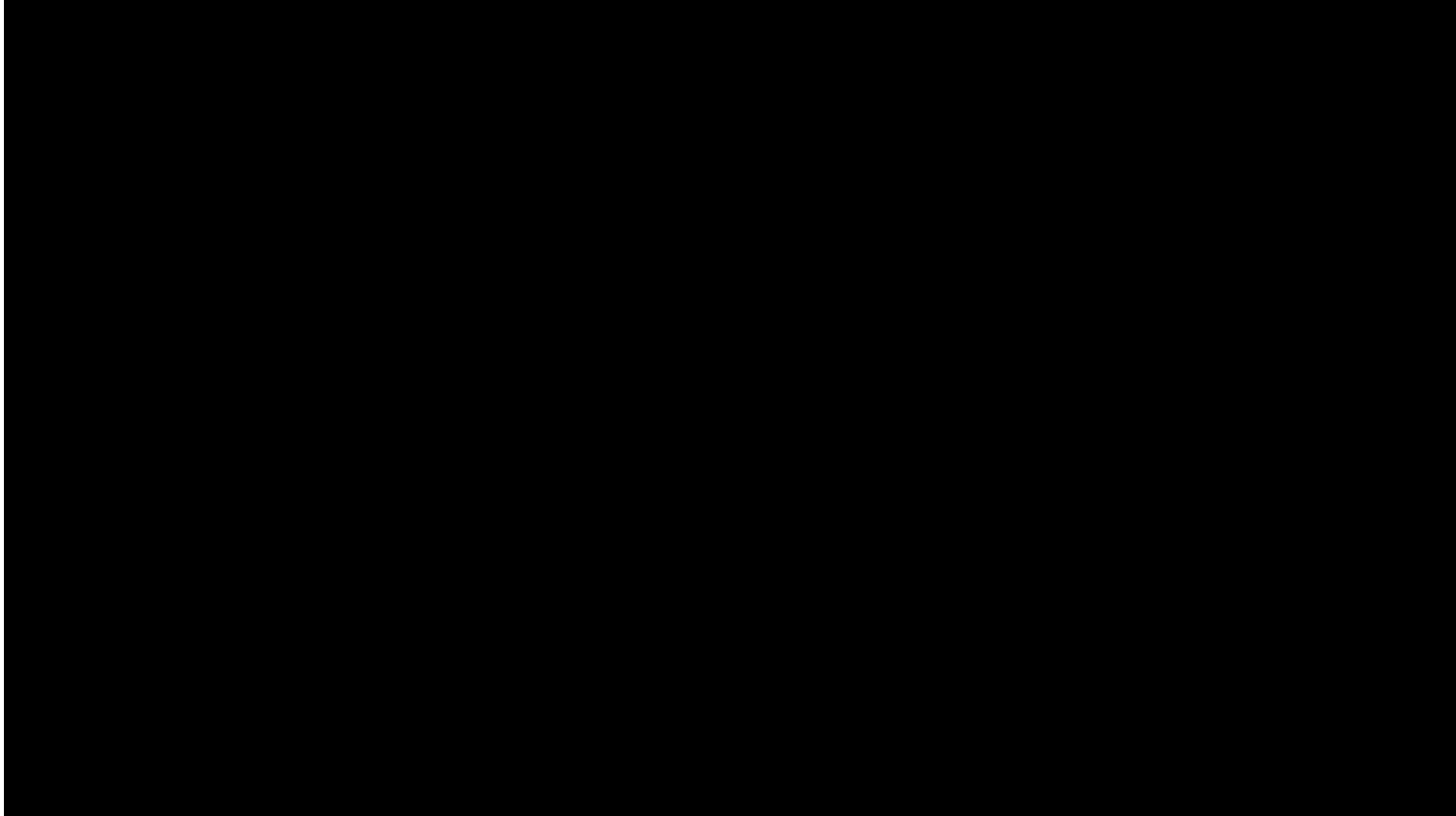
Monday-Friday, 8 a.m.-5 p.m.

**CARS website: [cars.unm.edu](https://cars.unm.edu)**

**UNM CARS Policy 3750**

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# Ombuds for Staff



Website: [ombuds.unm.edu](https://ombuds.unm.edu) | Email: [ombuds@unm.edu](mailto:ombuds@unm.edu)

# Parking & Transportation Services (PATs)



## **PARKING & TRANSPORTATION SERVICES**

2401 REDONDO DR. NE

MONDAY THROUGH FRIDAY  
7:30 A.M. TO 5 P.M.

  @UNMPATS  @UNM\_PATS



Website: [pats.unm.edu](https://pats.unm.edu)

Email: [parktran@unm.edu](mailto:parktran@unm.edu)

Phone: 505-277-1938



# FINAL QUESTIONS & WRAP UP

- Engagement & Organizational Development (EOD) [eod@unm.edu](mailto:eod@unm.edu)
- HR Benefits & Employee Wellness [hrbenefits@unm.edu](mailto:hrbenefits@unm.edu) & [wellness@unm.edu](mailto:wellness@unm.edu)
- UNM CARS Counseling, Assistance and Referrals <http://cars@unm.edu>
- Ombuds for Staff <https://ombuds.unm.edu>
- HR Client Services [clientsv@unm.edu](mailto:clientsv@unm.edu)
- HR Transaction Center [hrpr@unm.edu](mailto:hrpr@unm.edu)
- Parking & Transportation Services (PATs) [parktran@unm.edu](mailto:parktran@unm.edu)
- UNM Payroll Office [pay@unm.edu](mailto:pay@unm.edu)
- UNM Recreational Services <https://recservices.unm.edu/contact-us/index.html>



## UNM New Employee Experience Attendance

Acknowledgement that I have attended the UNM New Employee Experience and completed My Lobo Journey

\* Required

1. Full First and Last Name

\*

Enter your answer

2. UNM Net ID

Enter your answer

3. UNM Banner ID

Enter your answer

You can print a copy of your answer after you submit

Submit

Never give out your password. [Report abuse](#)

This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Powered by Microsoft Forms |  
The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information.  
| [Terms of use](#)

# UNM New Employee Experience Attendance





## New Employee Experience Survey

Congratulations on completing New Employee Experience, your new employee orientation! We ask that you please answer the following questions regarding your experience. Your feedback is very important to us.

1. What is your workplace location?

- ☐ Main Campus
- ☐ North Campus
- ☐ South Campus
- ☐ Branch Campus
- ☐ Other

2. How useful was the information provided in "Your Lobo Journey", the website modules ?

- ☐ Extremely useful
- ☐ Somewhat useful
- ☐ Not useful

3. The amount of information provided was

- ☐ Just right
- ☐ Too much
- ☐ Not enough

# New Employee Experience Completion Survey

[esurvey.unm.edu/opinio/s?s=122018](https://esurvey.unm.edu/opinio/s?s=122018)



**THANK YOU!**

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