New Employee Information Session
WELCOME TO THE PACK!
## TODAY’S AGENDA

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>9 a.m.</td>
<td>Welcome/Housekeeping</td>
<td>EOD</td>
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| 9:10 a.m. | New Employee Experience:  
Steps for Successful Onboarding | EOD                                           |
| 9:15 a.m. | Get to Know UNM                                                      | EOD                                           |
| 9:30 a.m. | First Things First: A Checklist for Your Lobo Journey               | EOD                                           |
| 9:45 a.m. | Department Introductions and Q & A                                  | HR Client Services  
UNM Payroll  
HR Benefits & Employee Wellness  
CARS  
Ombuds  
Parking & Transportation Services (PATS)  
Custodian of Public Records (IPRA)  
Export Control |
| 11 a.m.  | Wrap up | Final Questions | Acknowledgement Form | Feedback Survey | EOD/New Employees |
GENERAL HOUSEKEEPING ITEMS

• Be respectful to others. Try to avoid talking over/at the same time as other participants.
• Mute your microphone when not speaking.
• You are not required to have your video on.
• If video is on, be aware of distractions in the background or try to avoid doing other tasks.
• Please use the "Chat" feature if you are not comfortable speaking. We welcome participation!
Your New Employee Experience
Steps for a Successful Onboarding
Steps for Successful Onboarding

- Complete the “Your Lobo Journey” Modules
Steps for Successful Onboarding

- Complete the “Your Lobo Journey” Modules
- Review the New Employee Starter Guide
Steps for Successful Onboarding

- Complete the “Your Lobo Journey” Modules
- Review the New Employee Starter Guide
- Attend the NEE Information Session
Your Lobo Journey

New Employee Experience
Website: newemployee.unm.edu
The New Employee Starter Guide can be found at:

https://hr.unm.edu/docs/employment/new-employee-starter-guide.pdf
Getting to Know UNM
UNM ORGANIZATIONAL AND LEADERSHIP TEAM

The University of New Mexico Board of Regents

President
Garnett S. Stokes

Health Sciences Center
Douglas Ziedonis
Executive Vice President for HSC and CEO of the UNM Health System

Office of the Provost
James Holloway
Provost and Executive Vice President of Academic Affairs

Finance & Administration
Teresa Costantinidis
Executive Vice President
HEALTH & HEALTH SCIENCES
ORGANIZATIONAL AND LEADERSHIP TEAM

UNM President
Garnett S. Stokes

Health Sciences Center
Douglas Ziedonis
Executive Vice President for HSC and
CEO of the UNM Health System

Vice Presidents
Richard Larson
Vice President for Research, HSC
Michael Richards
Sr. Vice President for Clinical Affairs
Amy J. Levi
Vice President for Academic Affairs, HSC
Valerie Romero-Leggott
Vice President and Executive Diversity, Equity & Inclusion Officer, HSC
Arthur Kaufman
Vice President for Community Health

Clinical Operations Leadership
Kathleen Becker
CEO, UNM Hospitals
Robb McLean
CEO and President, UNM Medical Group
Michael Richards
Sr. Vice President for Clinical Affairs
Jamie Silva-Steele
President and CEO, Sandoval Regional Medical Center
UNM System
In addition to central campus, these departments embody the education and service initiatives of UNM

<table>
<thead>
<tr>
<th>Health &amp; Health Sciences</th>
<th>Branches</th>
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<tbody>
<tr>
<td>UNM HEALTH</td>
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<tr>
<td>UNM Children’s Hospital</td>
<td>GALLUP</td>
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<td>Carrie Tingle Hospital</td>
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<tr>
<td>UNM Adult Psychiatric Center</td>
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<td>UNM Children’s Psychiatric Center</td>
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<td>UNM Comprehensive Cancer Center</td>
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<td>UNM HEALTH PARTNERSHIPS</td>
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<td>Clinical partners including TriCore Reference, Lovelace Rehabilitation Clinic, First Choice, Veteran’s Administration, Genesis HealthCare</td>
<td>LOS ALAMOS</td>
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<tr>
<td>ACADEMICS &amp; SUPPORT</td>
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<tr>
<td>School of Medicine</td>
<td>VALENCIA</td>
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<td>College of Nursing</td>
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<td>College of Pharmacy</td>
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<td>College of Population Health</td>
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<td>UNM Health Sciences Rio Rancho</td>
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<td>UNM Comprehensive Cancer Center</td>
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<td>UNM HSC Library &amp; Informatics Center</td>
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<tr>
<td>RESEARCH</td>
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UNM 2040

Goal One:
Advance New Mexico

Goal Two:
Student Experience and Educational Innovation

Goal Three:
Inclusive Excellence

Goal Four:
Sustainability

Goal Five:
One University

opportunity.unm.edu
UNM Vision & Mission

Vision & Mission

Vision
Be a global leader in realizing human potential, addressing critical community challenges, and demonstrating the power of inclusive diversity.

Mission
The University of New Mexico serves as the state’s premier institution of higher learning and provider of health care by promoting discovery, generating intellectual and cultural contributions, honoring academic values, and serving our community by building an educated, healthy, and economically vigorous New Mexico.
Health & Health Sciences

Vision
To make more progress in New Mexico’s health and health equity than any other state, in collaboration with community partners.

Mission
As a majority-minority state, our mission will ensure that all populations in New Mexico have access to the highest quality health care. In order to realize our vision and mission, we will advance health sciences in the most important areas of human health—starting with the priority health needs of our communities.
Campus Safety

• UNM PD/Escort Service: 505-277-2241
• LoboAlerts: https://loboalerts.unm.edu
• Blue Phones
• Campus Safety Website: campussafety.unm.edu
“First Things First”
A Checklist for Your Lobo Journey
Your First Day

• NetID/HSC ID

[Image of a sign-in screen with text about agreeing to policies]
Your First Day

- NetID/HSC ID
- Direct Deposit
- W4
- W2
Your First Day

- NetID/HSC ID
- Direct Deposit
- W4
- W2
- LoboCard
Your First Day

- NetID/HSC ID
- Direct Deposit
- W4
- W2
- LoboCard
- Check out your keys

UNM Lock Shop:
fm.unm.edu/services/lock-shop.html
Your First Week

• Update worksite address in Demographic Self-Service
  Go to my.unm.edu > Enter Loboweb > Personal Information > Addresses and Directory Information > Demographic Information > Worksite Address

• Parking Permit

• Get to know MyUNM

• Complete your department orientation (tour your area, etc.)
Your First Month

- Complete Mandatory Training
- Enroll in your UNM Benefits!

[learningcentral.unm.edu]
Your First Three Months & Beyond

• Familiarize yourself with all the resources and opportunities UNM had to offer

• Perks of Being a Lobo:
  • Education Benefits
  • Popejoy
  • Adobe Creative Campus
  • Recreational Services (Johnson Gym)
  • University Club
  • UNM Bookstore
  • Athletics
HR Client Services

Website: hr.unm.edu
Email: clientsv@unm.edu
Phone: 505-277-2013
HR Benefits & Employee Wellness

Website: https://hr.unm.edu/benefits
Email: hrbenefits@unm.edu
Phone: 505-277-6946

Website: https://hr.unm.edu/wellness
Email: wellness@unm.edu
505-272-4460
A confidential Employee Assistance Program (EAP) for faculty, staff, their domestic partners and retirees. Serving UNM Main Campus, Branch Campuses, UNM Health Sciences.

Help with personal and work-related issues through free services including:

- Assessment
- Individual and Couples Counseling
- Referral to Internal/External Resources
- Supervisor Consultation
- Seminars and Workshops
- Critical Incident Debriefing
- Monthly Newsletter: Frontline Employee, Frontline Supervisor

Appointments: (505) 272-6868
1800 Mesa Vista Rd. NE
Monday-Friday, 8am-5pm
CARS website: cars.unm.edu

UNM CARS Policy 3750
Parking & Transportation Services (PATS)

Website: pats.unm.edu
Email: parktran@unm.edu
Phone: 505-277-1938

2401 Redondo Dr. NE
Monday–Friday
7:30 a.m. to 5 p.m.
pats.unm.edu
505-277-1938 | parktran@unm.edu
facebook/twitter @UNMPATS   instagram @UNM_PATS
• Employee & Organizational Development (EOD) eod@unm.edu
• HR Benefits & Employee Wellness hrbenefits@unm.edu & wellness@unm.edu
• UNM CARS Counseling, Assistance and Referrals http://cars@unm.edu
• Ombuds for Staff https://ombudsforstaff.unm.edu
• HR Client Services clientsv@unm.edu
• HR Transaction Center hrpr@unm.edu
• Custodian of Public Records Office (IPRA) unmipra@salud.unm.edu
• Parking & Transportation Services (PATS) parktran@unm.edu
• UNM Payroll Office pay@unm.edu
• UNM Recreational Services https://recservices.unm.edu/contact-us/index.html
THANK YOU!

WELCOME TO UNM!