

2021 Performance Evaluation Training



Running Reports



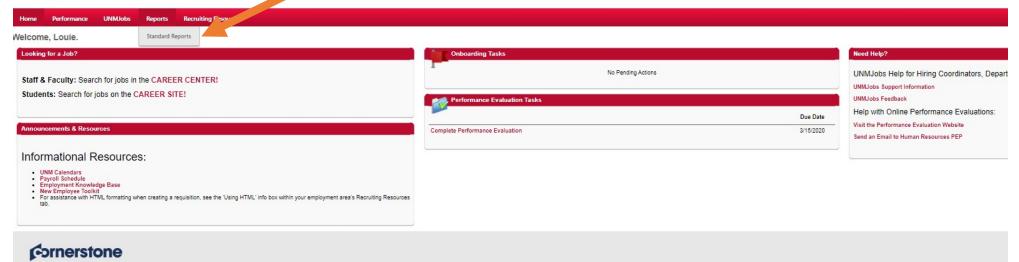
Standard Reports





Click Reports and Standard Reports



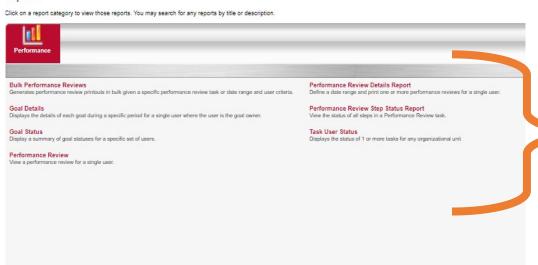






Home Performance UNMJobs Reports Recruiting Resources

Reports



These are the reports that you will most likely have access to.



Bulk Performance Reviews



You can print/download up to 500 performance evaluation.

Reports

Click on a report category to view those reports. You may search for any reports by title or description.



Bulk Performance Reviews

Generates performance review printputs in bulk given a specific performance review task or date range and user criteria.

Goal Details

Displays the details of each goal during a specific period for a single user where the user is the goal owner.

Goal Status

Display a summary of goal statuses for a specific set of users.

Performance Review

View a performance review for a single user.

Performance Review Details Report

Define a date range and print one or more performance reviews for a single user.

Performance Review Step Status Report

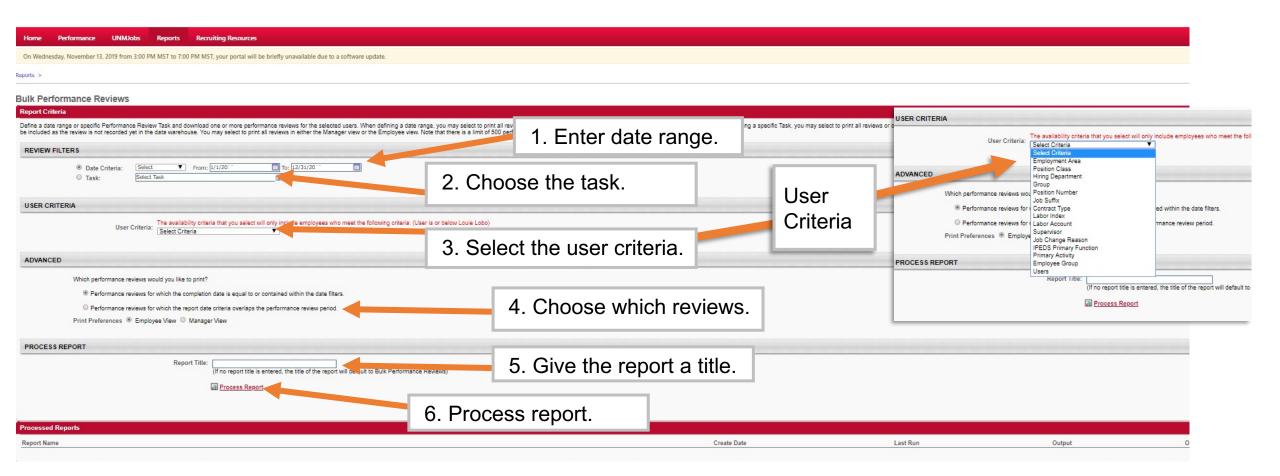
View the status of all steps in a Performance Review task.

Task User Status

Displays the status of 1 or more tasks for any organizational unit

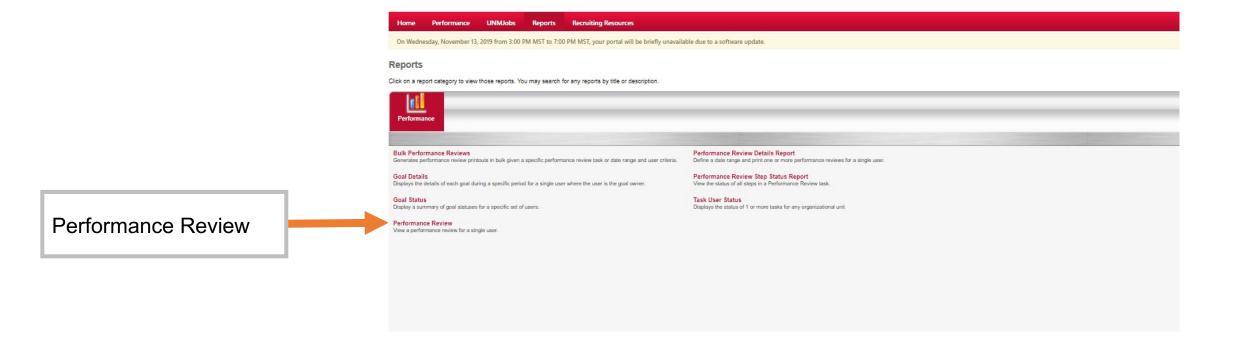


Bulk Report





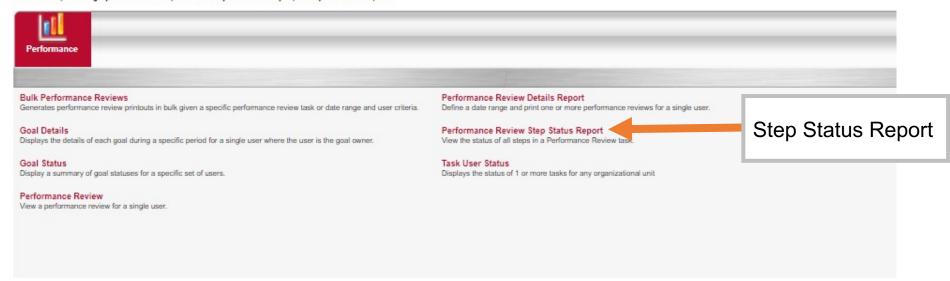
Performance Review for single User





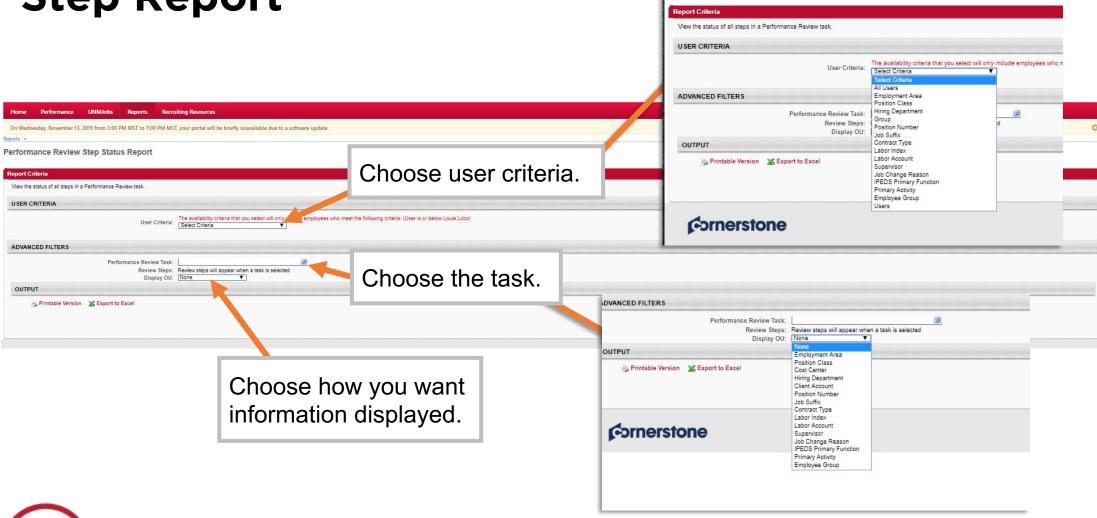
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Performance review Step Report



Performance Review Step Status Report



Reports

Click on a report category to view those reports. You may search for any reports by title or description.

Performance

Print one or more Performance Reviews for a single user.

Bulk Performance Reviews

Generates performance review printouts in bulk given a specific performance review task or date range and user criteria.

Goal Details

Displays the details of each goal during a specific period for a single user where the user is the goal owner.

Goal Status

Display a summary of goal statuses for a specific set of users.

Performance Review

View a performance review for a single user.

Performance Review Details Report

Define a date range and print one or more performance reviews for a single user.

Performance Review Step Status Report

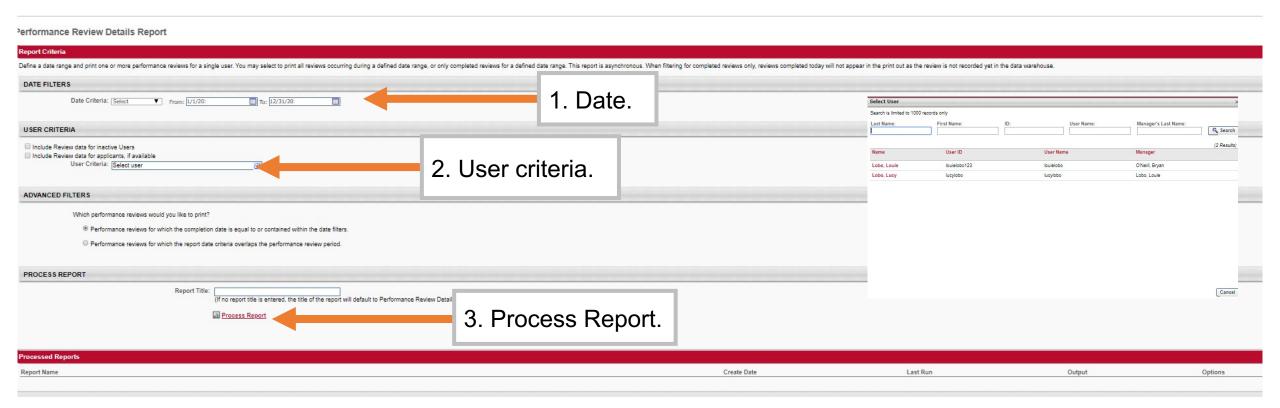
View the status of all steps in a Performance Review task.

Task User Status

Displays the status of 1 or more tasks for any organizational unit



Performance Review Details Report





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