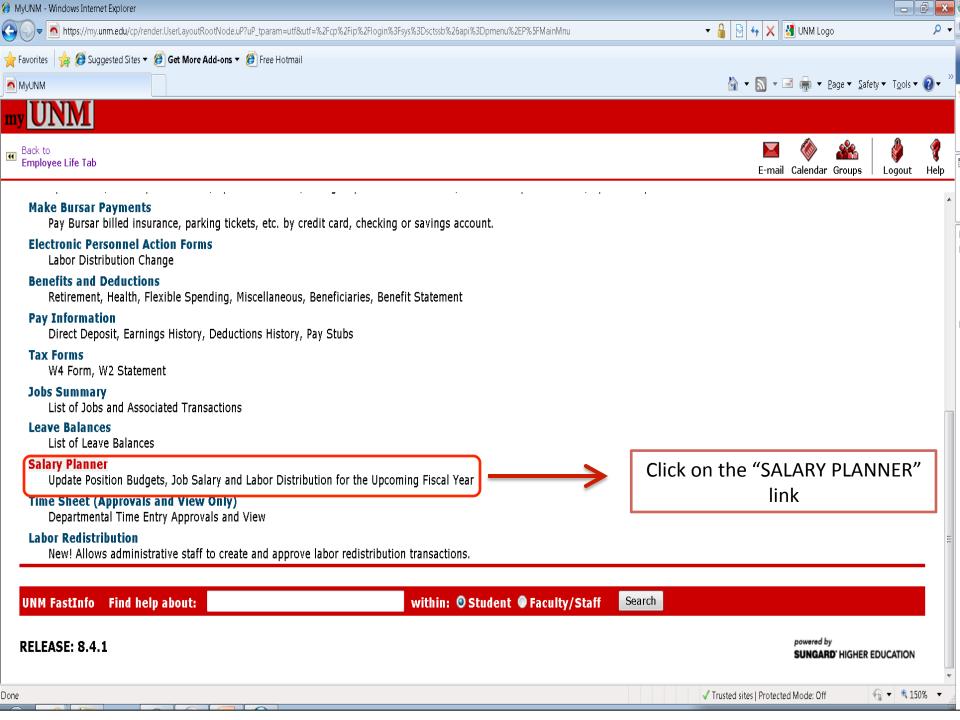
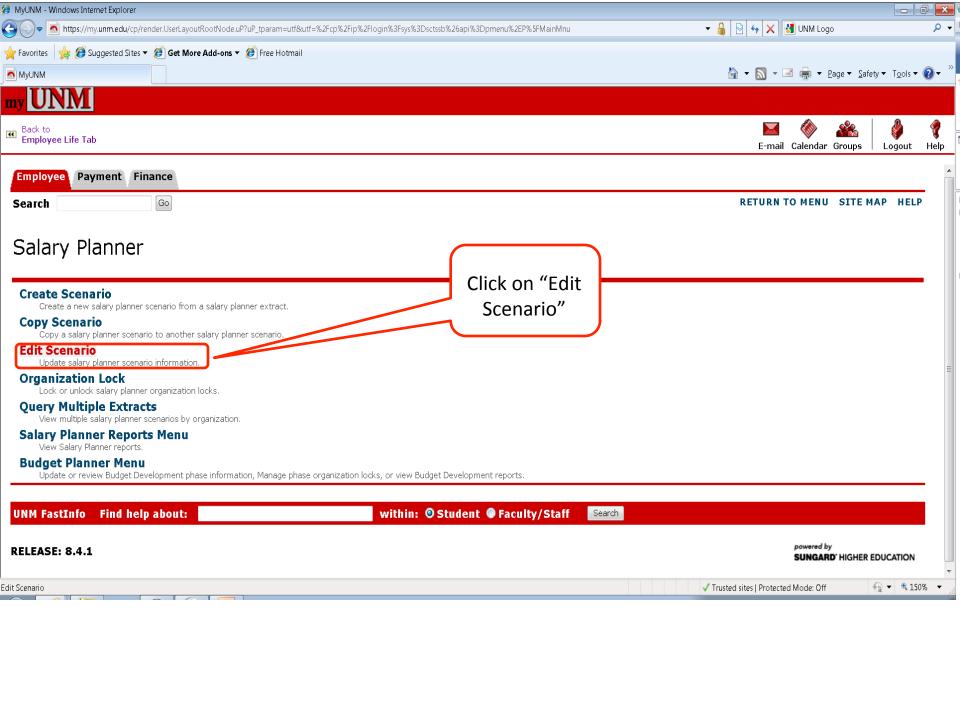
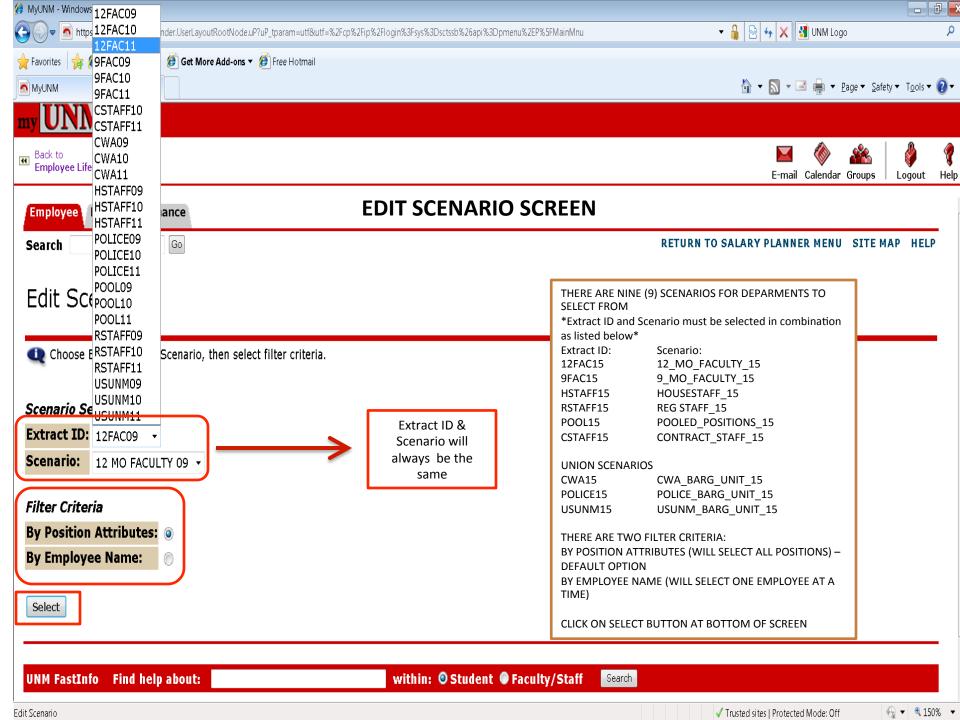
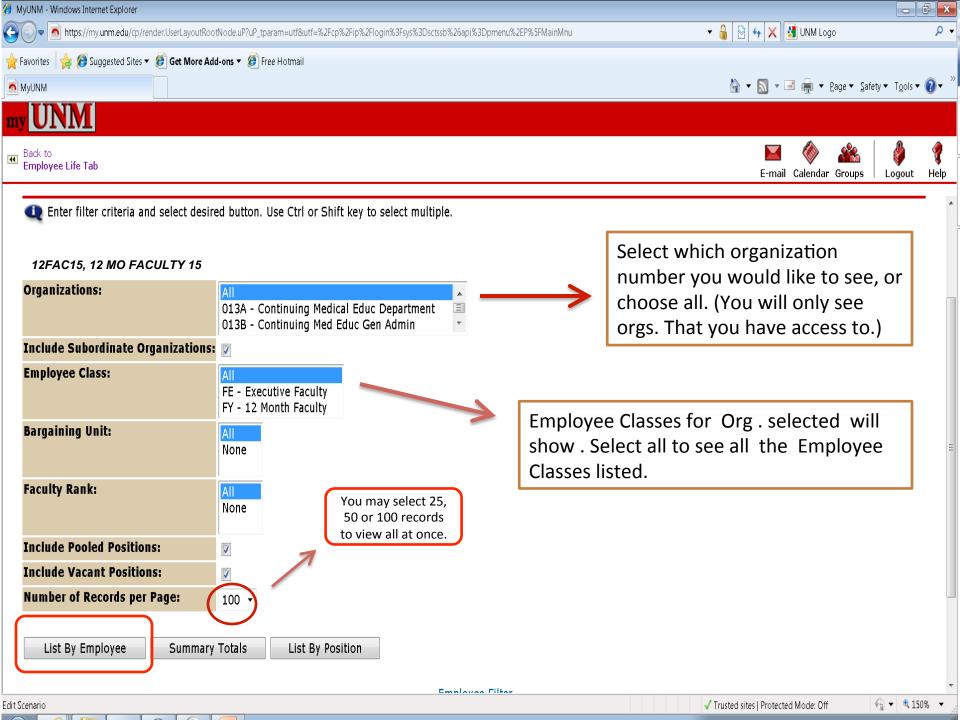


CLICK ON EMPLOYEE LIFE TAB **CLICK ON LOBO WEB**









RETURN TO MENU SITE MAP HELP

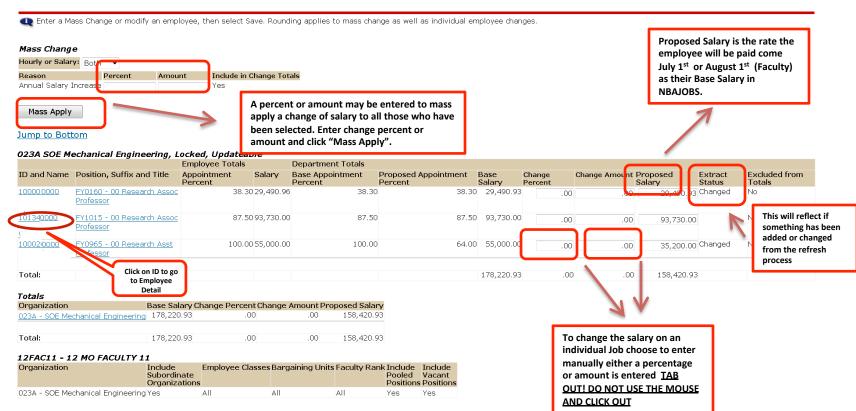






Payment Finance

List By Employee



Organizations with No Employees



Return to Top

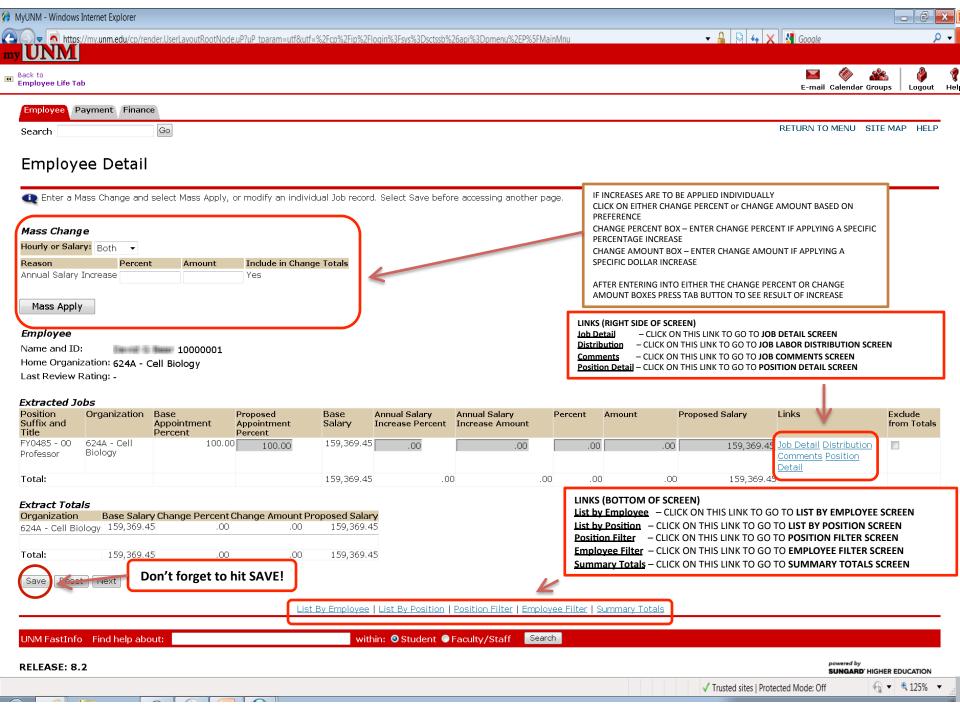
List By Position | Summary Totals Employee Filter | Position Filter

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LINKS (BOTTOM OF SCREEN)

Return to Top
List by Position
Summary Totals
- CLICK ON THIS LINK TO GO TO TOP OF LIST BY EMPLOYEE SCREEN
- CLICK ON THIS LINK TO GO TO LIST BY POSITION SCREEN
- CLICK ON THIS LINK TO GO TO SUMMARY TOTALS SCREEN
- CLICK ON THIS LINK TO GO TO EMPLOYEE FILTER SCREEN
- CLICK ON THIS LINK TO GO TO POSITION FILTER SCREEN
- CLICK ON THIS LINK TO GO BACK TO EDIT SCENARIO SCREEN





E-mail Calendar Groups



RETURN TO MENU SITE MAP HELP Go Search

Job Detail

Change Job Appointment Percent and select Save.

Employee

Name and ID: 10000001 Home Organization: 624A - Cell Biology

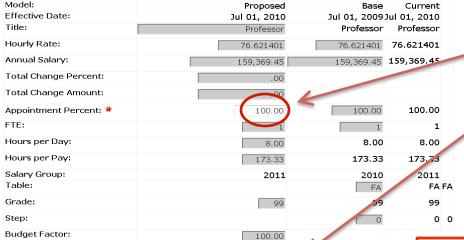
indicates a required field.

Job Detail for Position and Suffix FY0485 - 00

Jan 01, 2008

Active

Salar



Don't forget to hit SAVE!

159,369 45

THIS SCREEN HAS TWO UPDATEABLE FIELDS, THE APPOINTMENT PERCENT AND EXCLUDE FROM TOTALS

THE APPOINTMENT PERCENT BOX IS FOR VALUES FROM 1-100%

THE EXCLUDE FROM TOTALS CHECK BOX WILL EXCLUDE SALARY FROM ORG TOTALS WHEN CHECKED

NOTE: IF CHANGES ARE CORRECT SAVE THE CHANGES. CHANGES ARE SAVED BY CLICKING SAVE BUTTON AT BOTTOM OF SCREEN.

LINKS (BOTTOM OF SCREEN)

<u>Distribution</u> – CLICK ON THIS LINK TO GO TO JOB LABOR DISTRIBUTION SCREEN

Position Detail - CLICK ON THIS LINK TO GO TO POSITION DETAIL SCREEN CLICK ON THIS LINK TO GO TO JOB COMMENTS SCREEN

List by Employee - CLICK ON THIS LINK TO GO TO LIST BY EMPLOYEE SCREEN

List by Position - CLICK ON THIS LINK TO GO TO LIST BY POSITION SCREEN

Employee Detail—CLICK ON THIS LINK TO GO TO EMPLOYEE DETAIL SCREEN

Position Filter - CLICK ON THIS LINK TO GO TO POSITION FILTER SCREEN

Employee Filter - CLICK ON THIS LINK TO GO TO EMPLOYEE FILTER SCREEN

Summary Totals - CLICK ON THIS LINK TO GO TO SUMMARY TOTALS SCREEN



EPAF Transaction #. 60389

Estimated Fiscal Year Budget:

Exclude from Totals:

Base Job

Begin Date:

Job Status:

Salary Type:

Tenure Status:

End Date:

Rank:

<u>Distribution</u> | <u>Default Hours</u> | <u>Position Detail</u> | <u>Comments</u>

<u> List By Employee | List By Position | Employee Detail | Position Filter | Employee Filter | Summary Totals</u>

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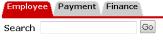
RETURN TO MENU SITE MAP





Hel





Job Labor Distribution

Select the percent link to change the Proposed Job Labor Distribution. Select Add a new record to add distribution records. Name and ID: 10000001 Position-Suffix and Title: FY0485-00 Professor EPAF Transaction #: 60389 Current COA Index Fund Organization Account Program Activity Location Project Type Cost Type Percent Amount 8890252U0224889C 2000 P108 GNACTV 50.00 79,684.73 524104 3U0032 524B 2000 P222 524B15 7.69 12,255.51 914059 3U0044 914C GNACTV 42.31 67,429.21 2000 P121 Total 100.00 159,369.45 Proposed COA Index Fund Organization Account Program Activity Del Location Project Type Cost Type Percent Amount 914059 V 3U0044 914C 2000 ▼ P121 72,497.16 X 45.49 524104 V 3U0032 524B 2000 **P**222 7,187.56 X 4.51 889025 V 2U0224 889C 2000 V P108 79,684.73 X 50.00 Total 100.00 159,369.45 Note the copy function only applies to the Labor Distribution it does Add New Record not include any changes done in the List by Position. Proposed Position Distribution COA Index Fund Organization Account Program Activity Location Project Type Cost Type Percent Amount 914059 3U0044 914C 2000 P121 **GNACTV** 45.49 72.497.00 524104 3U0032 524B 2000 P222 524B15 4.51 7,186.00 8890252U0224889C 2000 P108 **GNACTV** 50.00 79,685.00 Total 100.00 159,370.00 Copy Position Distribution to Job Copy Job Distribution to Position Save

> Employee Detail | Job Detail <u>List By Employee</u> | <u>List By Position</u> | <u>Summary Totals</u>

THIS SCREEN IS USED TO UPDATE BOTH JOB AND POSITION LABOR DISTRIBUTIONS

CURRENT SECTION DETAILS THE EXISTING JOB RECORD LABOR DISTRIBUTION

PROPOSED SECTION DETAILS THE PROPOSED JOB RECORD LABOR DISTRIBUTION

THE INDEX FIELD CAN BE UPDATED WITH NEW OR DIFFERENT VALUE THE ACCOUNT FIELD CAN BE UPDATED WITH NEW OR DIFFERENT VALUE BUT SHOULD FOLLOW ACCOUNT CODE RULES (NOTE: TRANSACTION WILL ERROR IF ACCOUNT CODE 2005 IS USED. THIS IS

NOT A VALID ACCOUNT CODE FOR THE "JOB" IN SALARY PLANNER)

THE PERCENT FIELD IS THE PERCENT OF ALLOCATION TO THIS INDEX: MULTIPLE LABOR DISTRIBUTION INDICES MUST TOTAL 100% THE X BUTTON WILL DELETE THIS LINE OF LABOR DISTRIBUTION

PROPOSED POSITION DISTRIBUTION SECTION DETAILS THE PROPOSED POSITON BUDGET RECORD LABOR DISTRIBUTION

BUTTONS

ADD NEW RECORD BUTTON -- WILL ADD ADDITIONAL LABOR **DISTRIBUTION LINES**

SAVE BUTTON -- THIS BUTTON WILL SAVE ANY CHANGES TO LABOR DISTRIBUTIONS ADDITONS, CHANGES, OR MODIFICATIONS COPY POSITION DISTRIBUTION TO JOB -- WILL COPY POSITION RECORD LABOR DISTRIBUTION STRATEGY TO JOB RECORD LABOR DISTRIBUTION (NOTE: COPY TRANSACTION WILL ERROR IF ACCOUNT CODE 2005 IS USED IN THE POSITION LABOR DISTRIBUTION)

COPY JOB DISTRIBUTION TO POSITION -- WILL COPY JOB RECORD LABOR DISTRIBUTION STRATEGY TO POSITION RECORD LABOR DISTRIBUTION.

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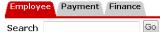
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Job Comments



RELEASE: 8.2

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List By Position

Enter a Mass Change and select Mass Apply, or modify an individual pos Mass Change Percent: Amount: Mass Apply

MASS CHANGE SECTION -- THIS SECTION IS TO MASS APPLY POSITION BUDGET INCREASES (DO NOT USE THIS SECTION IF NOT MASS APPLYING INCREASES)

PERCENT BOX – ENTER A PERCENT TO MASS APPLY

AMOUNT BOX – ENTER A DOLLAR AMOUNT TO MASS APPLY

CLICK ON MASS APPLY BUTTON FOR MASS APPLY OPTIONS TO BE APPLIED

IF SATISFIED WITH MASS APPLY **CLICK ON SAVE BUTTON** AT BOTTOM OF SCREEN

023A - SOE Mechanical Engineering Locked Undateable

Position and Title	Base Appointmen	Proposed t Appointmen	Base t FTE	Proposed FTE	Base Budget	Change Percent	Change Amount	Proposed Budget	Bargaining Unit	Estimated Fiscal Year Budget	Links	Extract Status	Exclude from Totals
FY <u>0160</u> Research Assoc Professor	100.00	100.00) :	.383	68,251.00	12.82	8,749.00	77,000.00		29,490.9	³ <u>Distribution</u> <u>Comments</u> Employee		
7 <u>0965</u> Research Asst Professor	100.00	0 100.00) :	.64	55,000.00	.00	.00	55,000.00		35,200.0	O <u>Distribution</u> Comments Employee	1	
Research Assoc Professor	100.00	0 100.00	.9!	.875	98,800.00	8.42	8,320.00	107,120.00		93,730.0	O <u>Distribution</u> <u>Comments</u> <u>Employee</u>	ב	
<u> Y1017</u> Research Professor	100.00	0 100.00	.19	0	22,230.00	-100.00	-22,229.00	1.00		.0	O <u>Distribution</u> Comments Employee		
Y1101 Research Professor	100.00	0 100.00) :	1 0	144,000.00	-100.00	-144,000.00	.00		.0	O <u>Distribution</u> Comments Employee		
Fotal:			4.14	1 10	90 388.281.00	-38.42	-149.160.00	239.121.00	ר	158.420.9	3		

Summary

Organization	Base Appointment Percent	Proposed Appointment Percent		Proposed FTE	Base Budget	Change Percent	Change Amount	Proposed Budget
023A - SOE Mechanical Engineering	1		4.14	1.90	388,281.00	-38.42	-149,160.00	239,121.00
Total:			4.14	1.90	388,281.00	-38.42	-149,160.00	239,121.00

12FAC11 - 12 MO FACULTY 11

Organization	Include Subordinate Organizations	Employee Classes	Bargaining Units		Pooled	Include Vacant Positions
0234 - SOE Mechanical Engineering	Yes	ΔII	ΔII	ΔΠ	Yes	Yes

Organizations with No Positions

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Records 1 - 5 of 5

Save Reset

Return to Top

Copy Estimated Budget to Budget

Download Position Data Download Position and Distribution

Employee Filter | Position Filter

List By Employee | Summary Totals

BUTTONS

COPY ESTIMATED BUDGET TO BUDGET TO UPDATE ALL POSITIONS TO MATCH JOB AMOUNTS

CLICK ON DOWNLOAD POSITION DATA BUTTON TO OPEN OR SAVE JOB DATA TO AN EXCEL SPREADSHEET

CLICK ON DOWNLOAD POSITION AND DISTRIBUTION BUTTON TO OPEN OR SAVE JOB AND LABOR DISTRIBUTION DATA TO AN EXCEL SPREADSHEET

within: Student Faculty/Staff Search



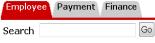






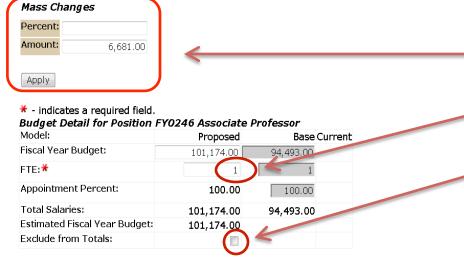






RETURN TO MENU SITE MAP HELP Go

Position Detail



THIS SECTION IS TO MASS APPLY SALARY INCREASE/(DECREASE) TO THIS **EMPLOYEE**

PERCENT BOX - ENTER A PERCENT TO MASS APPLY AMOUNT BOX - ENTER DOLLAR AMOUNT TO MASS APPLY

CLICK ON APPLY BUTTON FOR MASS APPLY OPTIONS TO BE APPLIED

THE **FTE BOX** WILL CHANGE THE FTE VALUE ON THE POSITION RECORD THE **EXCLUDE FROM TOTALS CHECK BOX** WILL EXCLUDE SALARY FROM ORG TOTALS WHEN CHECKED

Position

Organization: 624A - Cell Biology

Type: Single

Begin Date: Jul 01, 2007

End Date:

Status: Active

Save Reset Next

Position Distribution | Position Budget Comments | Employee List By Employee | List By Position | Summary Totals

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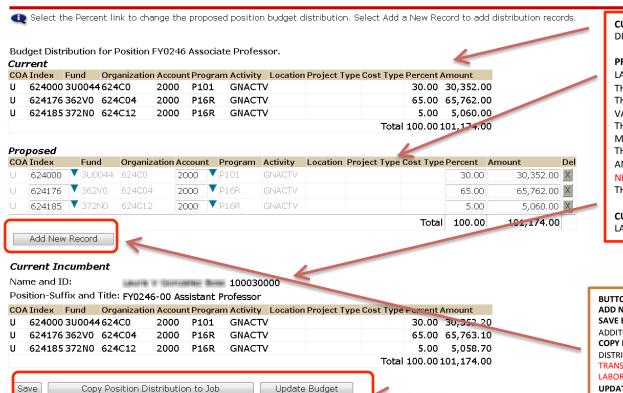




[Employee] Payment Finance Search

RETURN TO MENU SITE MAP HELP Go

Position Labor Distribution



CURRENT SECTION DETAILS THE EXISTING POSITION RECORD LABOR DISTRIBUTION

PROPOSED SECTION DETAILS THE PROPOSED POSITION RECORD LABOR DISTRIBUTION

THE **INDEX FIELD** CAN BE UPDATED WITH NEW OR DIFFERENT VALUE THE **ACCOUNT FIELD** CAN BE UPDATED WITH NEW OR DIFFERENT VALUE BUT SHOULD FOLLOW ACCOUNT CODE DEFINITION RULES THE **PERCENT FIELD** IS THE PERCENT OF ALLOCATION TO THIS INDEX; MULTIPLE LABOR DISTRIBUTION INDICES MUST TOTAL 100% THE AMOUNT FIELD CAN BE UPDATED WITH POSITION BUDGET AMOUNT (NOTE: SYSTEM WILL AUTOMATICALLY ROUND TO THE NEAREST DOLLAR)

THE X BUTTON WILL DELETE THIS LINE OF LABOR DISTRIBUTION

CURRENT INCUMBENT SECTION DETAILS THE PROPOSED JOB RECORD LABOR DISTRIBUTION

ADD NEW RECORD BUTTON -- WILL ADD ADDITIONAL LABOR DISTRIBUTION LINES SAVE BUTTON -- THIS BUTTON WILL SAVE ANY CHANGES TO LABOR DISTRIBUTIONS ADDITONS, CHANGES, OR MODIFICATIONS

COPY POSITION DISTRIBUTION TO JOB -- WILL COPY POSITION RECORD LABOR DISTRIBUTION STRATEGY TO JOB RECORD LABOR DISTRIBUTION (NOTE: COPY TRANSACTION WILL ERROR IF ACCOUNT CODE 2005 IS USED IN THE POSITION LABOR DISTRIBUTION)

UPDATE BUDGET -- WILL UPDATE THE POSITION BUDGET ON THE LIST BY POSITION SCREEN TO MATCH THE MODIFIED TOTAL BUDGET IN THE PROPOSED SECTION

Position Detail

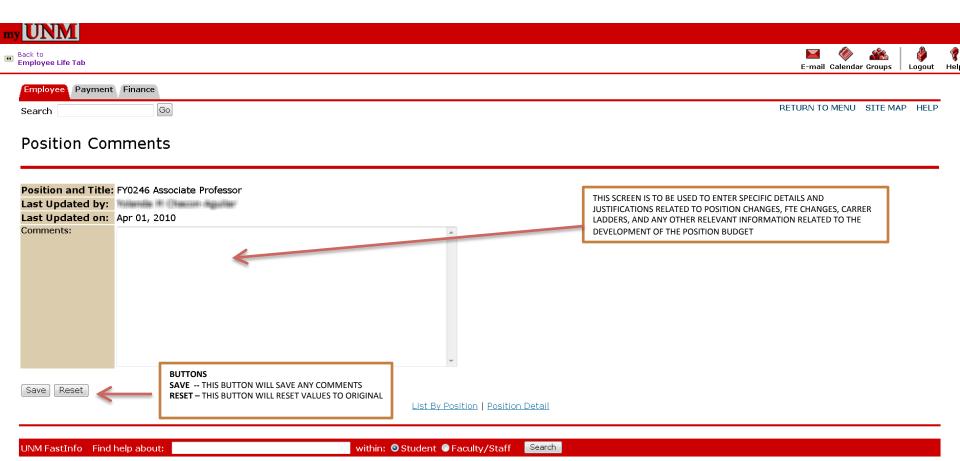
List By Employee | List By Position | Summary Totals

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