

**Voluntary Employee Beneficiary Association (VEBA)  
Agenda & Minutes  
February 24, 2023 | 2:00- 3:30 p.m.  
Zoom**

**Members Present:** Nicole Dopson, Kevin Stevenson, Marty Desautels, Denece Kesler, Christina Beato, Joseph Evans, Gianna Mendoza, Teresa Costantinidis, Hans Barsun  
**Guests:** Jerry Saiz and Sean Walker

1. **Call to Order, Confirmation of a Quorum, and Adoption of Agenda** – *Nicole Dopson, Chairperson*
  - a. Meeting called to order at 2:03 p.m.
2. **Plan Investment Update** – *Jerry Saiz & Sean Walker, Bank of Albuquerque*
  - a. Jerry Saiz and Sean Walker gave a plan investment update. (Presentation materials provided to committee members and posted online).
3. **Approve Meeting Resolution Document for 2023** – *Joseph Evans, Executive Director of University Benefits*
  - a. Unanimously approved Meeting Resolution Document for 2023.
  - b. Meetings will be held semi-annually in February and September.
4. **Charter Review & Approval** - *Joseph Evans, Executive Director of University Benefits*
  - a. Unanimously reviewed and approved charter.
  - b. Document will be sent out for electronic signatures.
5. **Update on VEBA Plan Document Restatement Process** – *Joseph Evans, Executive Director of University Benefits*
  - a. Joseph Evans gave an update regarding the VEBA Plan Document Restatement Process. (Presentation materials provided to committee members and posted online).
  - b. A decision will not be made until a draft is ready.
6. **Adjournment** – *Nicole Dopson, Chairperson*

Unanimously approved to adjourn meeting at 3:08 p.m. (1st Costantinidis, 2nd Stevenson).